

The background of the page is a faded, aerial-style photograph of the Lalit Narayan Mithila University campus. It shows several large, multi-story buildings with red-tiled roofs, surrounded by green lawns and trees. The overall tone is light and slightly desaturated.

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga

**Minutes of IQAC Meetings
&
Action Taken Report**

Academic Year – 2021-22

Academic Year – 2020-21

Academic Year – 2019-20

Academic Year – 2018-19

Academic Year – 2017-18

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga

**Minutes of IQAC Meetings
&
Action Taken Report**

Academic Year – 2021-22



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC 1722A/21

Date: 22/09/2021

Minutes of IQAC Meeting

A meeting of IQAC was held on **21.09.2021** at **11:30 AM** in **IQAC office** under the chairmanship of Professor S.P. Singh, Hon'ble Vice-Chancellor.

Following members were present in the meeting:

1. Prof. S. P. Singh, Vice Chancellor
2. Prof. Dolly Sinha, Pro Vice Chancellor
3. Sri Kailash Ram, F.A.
4. Prof. Vijay Kr. Yadv, DSW
5. Dr. Ajay NathaJha, Proctor
6. Dr. Mahesh Prasad Sinha, CCDC
7. Dr. Mushtaque Ahmad, Registrar
8. Dr. Daman Kumar Jha, Director, Lib. Sc.
9. Dr. U. K. Das, Director, WIT
10. Dr. K. K. Sahu, D. O.
11. Prof. PushpamNarain, HOD, Dept. of Music & Dramatics
12. Prof. Arun Kr. Singh, HOD, Dept. of Physics
13. Prof. CBP Singh, Dept. of Hindi
14. Prof. Vijoy Mishra, Dept. of English
15. Sri Pawan Kr. Sureka, President, Darbhanga Divisional Chamber of Commerce
16. Dr. S. K. Verma, Dept. of Zoology
17. Dr. Vinod Baitha, Coordinator, NSS
18. Dr. A. P. Gupta, Coordinator, NSS
19. Prof. N. K. Agrawal, Director, IQAC

At the outset, the Vice Chancellor-cum-chairman Prof. S. P. Singh welcomed the members. After that agenda were presented by the Director, IQAC with the permission of the chair.

Agenda of Consideration:

Agenda: 1 Confirmation of the resolutions of the last meeting.

Resolution: The proposal of the last meeting was confirmed unanimously.

Agenda: 2 Reviewing & redrafting various policies - Research Policy, IPRPolicy, Green Practices, Infrastructure and other Equipment MaintenancePolicy etc.

Resolution: Discussions were held on reviewing & redrafting various policies. The Director presented a draft copy of Research Policy, which was finalized after incorporating changes suggested by the IQAC. It was resolved to constitute a committees for preparation of rest of the policies.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC - 9722A/21

Date: 24/09/2021

Agenda: 3 Reconstitution of different committees/cells (Attached).

Resolution: The Director while discussing the functioning of various committees emphasized that some of the members have retired or not on post, hence these committees to be reconstituted. The committees were reconstituted and approved by IQAC. (List enclosed).

Agenda: 4 Review of Mentor-Mentee System.

Resolution: The matter was also discussed in previous meeting vide agenda no. 6 and it was resolved that all University departments be instructed to submit Mentor-Mentee report to the IQAC. An instruction list to guide the various departments on this matter was prepared, which is enclosed.

Agenda: 5 Review of Best Practices.

Resolution: The committee discussed various best practices followed by the University, like Green Practices, Promotion of Mithila Art & Culture, Geriatric Care and RTI etc. It was resolved to choose the best practices for preparing for AQAR.

Agenda: 6 MoU with other HEIs

Resolution: The signing of MoU with other HEIs were discussed in the meeting and it was resolved that departments/colleges to submit proposals for signing MoUs with the relevant partner institutions/departments.

Agenda: 7 Annual reports of University & Colleges.

Resolution: The matter was discussed by the Director and it was decided that all Departments/Offices and Colleges be instructed to prepare and submit Annual Report for the year 2020-21 to IQAC office.

Agenda: 8 NAAC Budget.

Resolution: While discussing the importance of NAAC assessment and accreditation, it was decided to prepare a budget based on the NAAC parameters/criteria's.

Agenda: 9 Review of the academic calendar for the year 2021-22.

Resolution: While discussing the streamlining of the Teaching-Learning process, it was resolved that Academic calendar will be prepared by D.S.W., Examination Controller and Dean, all faculties under the supervision of Pro-Vice Chancellor and submit it to IQAC.

Agenda: 10 planning for 'Diksharambh' programme for newly admitted students in University Departments & Colleges.

Resolution: While discussing the importance and conducting the "Diksharambh" programme", the committee noted that it may not be feasible for University Officials to be present in every programme. It was decided that the speech of the Hon'ble Vice Chancellor, Pro-Vice Chancellor, Deans and the Registrar may be recorded and presented for the encouragement of the students and staff of various departments and colleges in "Diksharambh" programmes.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC - 1722A/21

Date: 22/09/2021

- Agenda: 11 Review of work done in the adopted villages and future work plan.**
Resolution: The agenda was discussed and the report in this regard was placed by Coordinator, NSS.
- Agenda: 12 Workshop on examination reform.**
Resolution: The meeting discussed the importance of reforms in the Examination system and it was decided to organize a workshop on Modernization of Examination system.
- Agenda: 13 Mentoring Colleges under LNMU to facilitate NAACA& A preparation.**
Resolution: The Pro-Vice Chancellor & Vice-Chairman of the IQAC, Prof. Dolly Sinha had an extensive and elaborated presentation on NAAC assessment and accreditation process. It was resolved to organize workshops on NAAC Assessment & Accreditation (A & A) process for preparing the colleges under LNMU for NAAC.
- Agenda: 14 Preparation of Annual Quality Assurance Report (AQAR) 2018-19& 2019- 20.**
Resolution: The Director presented the progress on preparation of AQAR of the year 2018-19 & 2019-20. The AQAR are in the final stage of preparation and it will be finalized soon and presented before the IQAC for approval.
- Agenda: 15 Reconstitution of IQAC.**
Resolution: A proposal for reconstitution of IQAC has been placed by Director, IQAC and it was unanimously approved by the Committee. The list is attached.
- Agenda: 16 Any other with the permission of the chair.**
Resolution 1: The Pro-Vice Chancellor & Vice-Chairman of the IQAC, Prof. Dolly Sinha gave an extensive and elaborated power point presentation on NAAC assessment and accreditation process. The presentation discussed the Core Values of NAAC, Revised Accreditation framework (RAF) and key criteria of assessment and their weightage and NAAC Grading. The presentation also included the documentation for NAAC, the IIQA, SSR, AQAR, Students Satisfaction Survey, Self-Appraisal Report of Teachers and role of various stakeholders in the NAAC assessment and accreditation.

Meeting ended with vote of thanks extended by Director.

Director 22.9.21

Distribution:-

1. All the members of the Committee.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: **IQAC - 189/A/21**

Date: **28/11/2021**

Minutes of IQAC Meeting

A meeting of IQAC was held on **27.11.2021** at **11:15AM** in **IQAC office** under the chairmanship of Professor S. P. Singh, Hon'ble Vice-Chancellor.

Following members were present in the meeting:

1. Prof. S. P. Singh, Vice Chancellor
2. Prof. Dolly Sinha, Pro Vice Chancellor
3. Sri Kailash Ram, F.A.
4. Prof. Vijay Kr. Yadv, DSW
5. Dr. Mushtaque Ahmad, Registrar
6. Dr. Daman Kumar Jha, Director, Lib. Sc.
7. Dr. U. K. Das, Director, WIT
8. Prof. PushpamNarain, HOD, Dept. of Music & Dramatics
9. Dr. Divya Rani Hansda, HOD, Dept. of Home Sc.
10. Prof. CBP Singh, Dept. of Hindi
11. Prof. Vijoy Mishra, Dept. of English
12. Prof. N. K. Agrawal, Director, IQAC

At the outset, the Vice Chancellor-cum-chairman Prof. S. P. Singh welcomed the members. After that agenda were presented by the coordinator, IQAC with the permission of the chair.

Agenda of Consideration:

Agenda: 1 Confirmation of the resolutions of the last meeting.

Resolution: The proposal of the last meeting was confirmed unanimously.

Agenda: 2 Workshop on "Documentation Management for NAACAQAR" for constituent colleges under LNMU to be held on 02 December, 2021.

Resolution: The Director informed that a workshop for all constituent colleges on 02.12.2021 on Documentation Management for NAACAQAR may be organized as it is mandatory to submit all pending AQARs on or before 31.12.2021 as notified by NAAC. Therefore, such workshop would be very helpful for all colleges. The Chairman of IQAC appreciated the IQAC team for deciding to hold this workshop. The workshop will be organized in hybrid mode. The Pro Vice Chancellor proposed before the house the names of two Resource Persons from NAAC 1. Dr. Pratibha Singh, Deputy Advisor, NAAC, New Delhi and 2. Dr. K. Rama, Former Advisor, NAAC, Bengaluru, which was approved unanimously by all members. A separate link will be created for registration of participants. It was also discussed by IQAC that registration link should be sent to State NAAC Committee. Any college of Bihar interested in said workshop may join. All the activities of workshop will be provided on YouTube Live also.

The IQAC members unanimously approved the proposal.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-1891/21

Date: 28/11/2021

Agenda: 3 Seed Grant for faculty members and awards for publication in SCOPUS/WOS Journal (Faculty wise).

Resolution: The proposal to provide Seed grant for faculty members of the University Departments and constituent colleges was approved. It was also decided that the faculty publications in SCOPUS/WOS indexed Journals published after September 2020 would be awarded. Modalities for implementation would be formulated by IQAC. A Committee of all Deans will be constituted for preparing statement of modalities for selection of suitable candidates for the award of:

- a) Seed Grant to assist Research works and
- b) Prizes for quality publications for Research Scholars and faculty members.

Agenda: 4 Direction to HODs of University department to relieve faculty members for NAAC work.

Resolution: IQAC was empowered to issue a request letter to all HODs for relieving IQAC Steering Committee till 3rd cycle. It was decided that HODs will prepare a time frame for both of work i.e. University department and IQAC office. The members unanimously approved all the agenda.

Meeting ended with vote of thanks extended by Prof. N. K. Agrawal, Director, IQAC, L. N. Mithila University.

Director 28/11/21

Distribution:-

1. All the members of the Committee.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-1966-1968/21

Date: 23/12/2021

Minutes of IQAC Meeting

A meeting of IQAC was held on 23.12.2021 at 11:30AM in IQAC office under the chairmanship of Professor S. P. Singh, Hon'ble Vice-Chancellor.

Following members were present in the meeting:

1. Prof. S. P. Singh, Vice Chancellor
2. Prof. Dolly Sinha, Pro Vice Chancellor
3. Sri Kailash Ram, F.A.
4. Prof. Vijay Kr. Yadv, DSW
5. Dr. M. P. Sinha, CCDC
6. Prof. K. K. Sahu, Development Officer
7. Dr. Daman Kumar Jha, Director, Lib. Sc.
8. Dr. Satyen Kumar, Inspector of College
9. Prof. PushpamNarain, HOD, Dept. of Music & Dramatics
10. Prof. B. B. L. Das, Dept. of Commerce
11. Prof. A. K. Singh, HOD, Dept. of Physics
12. Prof. Dhruv Kumar, Dept. of Psychology
13. Prof. CBP Singh, Dept. of Hindi
14. Prof. N. K. Agrawal, Director, IQAC

At the outset, the Vice Chancellor-cum-chairman Prof. S. P. Singh welcomed the members. After that agenda were presented by the Director, IQAC with the permission of the chair.

Agenda of Consideration:

Agenda: 1 Confirmation of the resolutions of the last meeting.

Resolution: The proposal of the last meeting was confirmed unanimously.

Agenda: 2 Approval of Annual Quality Assurance Report 2018-19 & 2019-20.

Resolution: The Annual Quality Assurance Report (AQAR) for the Academic Year 2018-19 & 2019-20 were placed before the Committee. The members approved the AQARs unanimously.


Director 23.12.21

Distribution:-

1. All the members of the Committee.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-2120/22

Date: 24/02/2022

Minutes of DQAC Meeting

A meeting of DQAC co-ordinators was held on 24.02.2022 at 03:00 PM in the Meeting Hall of IQAC.

Following members were present in the meeting:

1. Ramesh Jha, HOD, University Dept of Maithili
2. Dr Md Motiur Rahman, University Dept of Urdu
3. Laxmi Kumari, University Dept of Sociology
4. Dr Sarika Pandey, University Dept of Sociology
5. Mamta Snehi, University Dept of Sanskrit
6. Dr Arvind Kumar Milan, DDE
7. Dr Manish Kumar, University Dept of History
8. Dr Sheela Yadav, University Dept of Economics
9. Krishna Anurag, Senior Research Fellow Dept of Hindi
10. Gita Sinha, Asst Prof, WIT
11. Amar Choudhary, Asst Prof, WIT
12. Prof Pushpam Narain, HOD, University Dept of Mus & Dra
13. Divakar Jha, University Dept of Commerce & Bussiness Administration
14. Prof Anis Ahmad, Dept of Psychology
15. Dr Abhimanyu Kumar, University Dept of Mathematics
16. Dr Deo Chandra Pd Singh, HOD, University Dept of Mathematics
17. Muneshwar Yadav, University Dept of Pol Sc
18. Udai Narayan Tiwari, HOD, University Dept of AIH A & C
19. Raghuvir Kumar Ranjan, University Dept of Pol Sc
20. Shahnaz Jamil, University Dept of Botany
21. Dr Deepak Kumar, University Dept of Physics
22. Dr Rajiv Kumar, University Dept of Philosophy
23. Dr Aprajita Kumari, University Dept of Home Science

The following matters were taken up at the meeting and resolutions passed:

Agenda – 1 : Reading and finalization of the proceedings of the last meeting.

Resolution : The minutes of the last meeting were read by the co-ordinator and confirmed.

Agenda – 2 : Preparation and submission of AQAR for the year 2020-21.

Resolution : The committee discussed the progress made in data collection and preparation of AQAR for the year 2020-21.

It was unanimously resolved to modify certain criteria for the sake of clarity.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-2120/22

Date: 24/02/2022

Agenda – 3 : To evaluate the University result of previous NAAC.

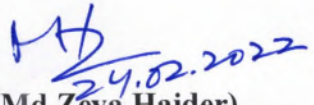
Resolution : The committee discussed the areas where improvement is required.

It was unanimously decided to focus on clearing pending results and regularize the sessions that got impacted during the Covid-19 pandemic.

Agenda – 4 : To discuss the organization of various events/ seminars/ symposium.

Resolution : It was unanimously resolved to allocate various events/ seminars to the University departments as per their suitability.

Meeting ended with a vote of thanks by the Co-ordinator to one and all.


(Dr Md Zeya Haider)
Coordinator, IQAC

Distribution:-

1. All members of the Committee.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC- 3008/22

Date: 28/09/2022

Minutes of IQAC Meeting

A joint meeting of Departmental co-ordinators of University Departments/Institutes and member of IQAC Core Committee was held on **28.09.2022** at 12:30 PM in IQAC Meeting Hall under the chairmanship of Dr M Z Haider, Director, IQAC.

Following members were present in the meeting:

1. Dr M Z Haider, Director, IQAC
2. Prof B S Jha, Director APJAKWIT & Member, IQAC Core Committee
3. Prof Ashok Kumar Mehta, Member, IQAC Core Committee
4. Dr A R Singh, Member, IQAC Core Committee
5. Dr Divakar Jha, Member, IQAC Core Committee
6. Prof Muneshwar Yadav, University Dept of Pol Sc
7. Dr S K Jha, University Dept of Commerce & Business Administration
8. Dr Abhishek Rai, University Dept of Chemistry
9. Prantarati Bhanjan, University Dept of Economics
10. Dr Amitabh Kumar, University Dept of History
11. Dr Daman Kumar Jha, University Dept of Maithili
12. Ranjit Kumar Mahto, Institute of Library & Information Science
13. Dr Md Motiur Rahman, University Dept of Urdu
14. Dr Mamta Snehi, University Dept of Sanskrit
15. Dr Anuranjan, University Dept of Geography
16. Dr Sanket Kumar Jha, University Dept of English
17. Dr M R Baig, Bachelor of Education (Regular)
18. Dr A K Milan, DDE
19. Dr Parul Banerjee, University Dept of Zoology
20. Dr A P Gupta, University Dept of Hindi
21. Dr Rajiv Kumar, University Dept of Philosophy
22. Dr D K Yadav, University Dept of Mathematics
23. Gajendra Prasad, University Dept of Botany
24. Dr Deepak Kumar, University Dept of Physics
25. Dr Anis Ahmad, University Dept of Psychology
26. Dr Prachi Marwaha, University Dept of Home Science
27. Dr Pramod Gandhi, University Dept of Sociology

After a thorough discussion the members of the IQAC unanimously agreed upon the following resolutions for the preparation of AQAR & SSR:-

Agenda – 1 : Submission of reports and feedback forms by concerned departments.

Resolution : To ensure that all departments and units of the University submit their reports and feedbacks in the prescribed format on time.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-3008/22

Date: 28/09/2022

Agenda – 2 : Participation of all stake holders regarding preparation of reports.

Resolution : To encourage and facilitate the participation of all stakeholders in the preparation of the reports.

Agenda – 3 : Adherence to the guidelines and procedures set by NAAC.

Resolution : To emphasize the importance of quality assurance and the need to adhere to the guidelines and procedures set by the National Assessment and Accreditation Council (NAAC) while preparing the reports.

Agenda – 4 : Regular meetings of departmental coordinators, IQAC.

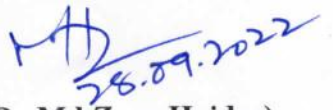
Resolution : To conduct regular meetings of the departmental coordinators of IQAC to ensure smooth and timely preparation of the reports.

Agenda – 5 : To ensure progress in various domains- teaching-learning, research, extension & governance.

Resolution : To ensure that the reports reflect the progress and achievements of the University in various domains including teaching-learning, research, extension and governance.

The members of the IQAC Core Committee, Assist Committee and Departmental Coordinators expressed their commitment to ensuring the successful preparation of AQAR & SSR

Meeting ended with a vote of thanks by the Co-ordinator to one and all.


(Dr Md Zeya Haider)
Coordinator, IQAC

Distribution:-

1. All members of the Committee.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kamleshwar Nagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC - 1891A/21

Date: 27 / 11 / 2021

Action Taken Report of IQAC Meeting dated 21.09.2021.

| S.N. | Agenda | Resolutions | Action Taken Report |
|------|--|--|---|
| 1. | Confirmation of the proposal of the last meeting. | The minutes of the last meeting of IQAC was approved unanimously. | Complied |
| 2. | Reviewing & redrafting various policies - Research Policy, IPR Policy, Green Practices, Infrastructure and other Equipment Maintenance Policy etc. | Discussions were held on reviewing & redrafting various policies. The Director presented a draft copy of Research Policy, which was finalized after incorporating changes suggested by the IQAC. It was resolved to constitute a committees for preparation of rest of the policies. | Under process |
| 3. | Reconstitution of different committees/cells (Attached). | The Director while discussing the functioning of various committees emphasized that some of the members have retired or not on post, hence these committees to be reconstituted. The committees were reconstituted and approved by IQAC. (List enclosed). | Approved |
| 4. | Review of Mentor-Mentee System. | The matter was also discussed in previous meeting vide agenda no. 6 and it was resolved that all University departments be instructed to submit Mentor-Mentee report to the IQAC. An instruction list to guide the various departments on this matter was prepared, which is enclosed. | Under process |
| 5. | Review of Best Practices. | The committee discussed various best practices followed by the University, like Green Practices, Promotion of Mithila Art & Culture, Geriatric Care and RTI etc. It was resolved to choose the best practices for preparing for AQAR. | Two Best practices were prepared |
| 6. | MoU with other HEIs | The signing of MoU with other HEIs were discussed in the meeting and it was resolved that departments/colleges to submit proposals for signing MoUs with the relevant partner institutions/departments. | Under process |
| 7. | Annual reports of University & Colleges. | The matter was discussed by the Director and it was decided that all Departments/Offices and Colleges be instructed to prepare and submit Annual Report for the year 2020-21 to IQAC office. | Some of the Dept/Colleges were prepared Annual Report |
| 8. | NAAC Budget. | While discussing the importance of NAAC assessment and accreditation, it was decided to prepare a budget based on the NAAC parameters/criteria's. | IQAC prepared a Budget for NAAC |



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwar Nagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: 20Ac-1891A/21

Date: 27/11/2021

| S.N. | Agenda | Resolutions | Action Taken Report |
|------|---|--|---|
| 9. | Review of the academic calendar for the year 2021-22. | While discussing the streamlining of the Teaching-Learning process, it was resolved that Academic calendar will be prepared by D.S.W., Examination Controller and Dean, all faculties under the supervision of Pro-Vice Chancellor and submit it to IQAC. | Academic Calendar prepared for AY 2021-22 |
| 10. | Planning for 'Diksharambh' programme for newly admitted students in University Departments & Colleges.. | While discussing the importance and conducting the "Diksharambh" programme", the committee noted that it may not be feasible for University Officials to be present in every programme. It was decided that the speech of the Hon'ble Vice Chancellor, Pro-Vice Chancellor, Deans and the Registrar may be recorded and presented for the encouragement of the students and staff of various departments and colleges in "Diksharambh" programmes. | Initiatives were taken |
| 11. | Review of work done in the adopted villages and future work plan. | The agenda was discussed and the report in this regard was placed by Coordinator, NSS. | The report was reviewed by IQAC |
| 12. | Workshop on examination reform. | The meeting discussed the importance of reforms in the Examination system and it was decided to organize a workshop on Modernization of Examination system. | Necessary preparation for workshop is under process |
| 13. | Mentoring Colleges under LNMU to facilitate NAAC A & A preparation. | The Pro-Vice Chancellor & Vice-Chairman of the IQAC, Prof. Dolly Sinha had an extensive and elaborated presentation on NAAC assessment and accreditation process. It was resolved to organize workshops on NAAC Assessment & Accreditation (A & A) process for preparing the colleges under LNMU for NAAC. | A workshop was organized for all constituent colleges on 02/12/2021 |
| 14. | Preparation of Annual Quality Assurance Report (AQAR) 2018-19 & 2019-20. | The Director presented the progress on preparation of AQAR of the year 2018-19 & 2019-20. The AQAR are in the final stage of preparation and it will be finalized soon and presented before the IQAC for approval. | Prepared and Uploaded on NAAC portal |
| 15. | Reconstitution of IQAC. | A proposal for reconstitution of IQAC has been placed by Director, IQAC and it was unanimously approved by the Committee. The list is attached. | The Committee was reconstituted |

Director 27.11.21



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-1569-1990A/1

Date: 27/12/2021

Action Taken Report of IQAC Meeting dated 27.11.2021.

| S.N. | Agenda | Resolutions | Action Taken Report |
|------|---|--|---------------------|
| 1. | Confirmation of the proposal of the last meeting. | The minutes of the last meeting of IQAC was approved unanimously. | Complied |
| 2. | Workshop on "Documentation Management for NAACAQAR" for constituent colleges under LNMU to be held on 02 December, 2021 | The Director informed that a workshop for all constituent colleges on 02.12.2021 on Documentation Management for NAACAQAR may be organized as it is mandatory to submit all pending AQARs on or before 31.12.2021 as notified by NAAC. Therefore, such workshop would be very helpful for all colleges. The Chairman of IQAC appreciated the IQAC team for deciding to hold this workshop. The workshop will be organized in hybrid mode. The Pro Vice Chancellor proposed before the house the names of two Resource Persons from NAAC 1. Dr. Pratibha Singh, Deputy Advisor, NAAC, New Delhi and 2. Dr. K. Rama, Former Advisor, NAAC, Bengaluru, which was approved unanimously by all members. A separate link will be created for registration of participants. It was also discussed by IQAC that registration link should be sent to State NAAC Committee. Any college of Bihar interested in said workshop may join. All the activities of workshop will be provided on YouTube Live also. The IQAC members unanimously approved the proposal. | Under Process |
| 3. | Seed Grant for faculty members and awards for publication in SCOPUS/WOS Journal (Faculty wise). | The proposal to provide Seed grant for faculty members of the University departments and constituent colleges was approved. It was also decided that the faculty publications in SCOPUS/WOS indexed Journals published after September 2020 would be awarded. Modalities for implementation to be formulated by IQAC. A Committee of all Deans will be constituted for preparing statement of modalities for selection of suitable candidates for the award of: (a) Seed Grant to assist Research works, and (b) Prizes for quality publications for Research Scholars and faculty members | Under process |
| 4. | Direction to HODs of University department to relieve faculty members for NAAC work | IQAC was empowered to issue a request letter to all HODs for relieving IQAC Steering Committee till 3rd cycle. It was decided that HODs will prepare a time frame for both of work i.e. University department and IQAC office. The members unanimously approved all the agenda. | Under process |

Director: 12-21



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: DQAC-1991-1994A/2

Date: 06/10/2022

Action Taken Report of IQAC Meeting dated 23.12.2021

| S.N. | Agenda | Resolutions | Action Taken Report |
|------|---|---|---------------------|
| 1. | Confirmation of the proposal of the last meeting. | The minutes of the last meeting of IQAC was approved unanimously. | Complied |
| 2. | Approval of Annual Quality Assurance Report 2018-19 & 2019-20 | The Annual Quality Assurance Report (AQAR) for the Academic Year 2018-19 & 2019-20 were placed before the Committee. The members approved the AQARs unanimously | AQAR uploaded |

Director, IQAC



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

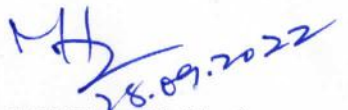
Email: iqac@lnmu.ac.in

Ref: IQAC-3009/22

Date: 28/09/2022

Action Taken Report of DQAC Meeting dated 24.02.2022

| Agenda | Resolution | Action Taken |
|--|---|-----------------|
| Agenda- 1: Reading and finalization of the proceedings of the last meeting. | The minutes of the last meeting were read by the co-ordinator and confirmed. | Complied |
| Agenda- 2: Preparation and submission of AQAR for the year 2020-21. | The committee discussed the progress made in data collection and preparation of AQAR for the year 2020-21. It was unanimously resolved to modify certain criteria for the sake of clarity. | Complied |
| Agenda- 3: To evaluate the University result of previous NAAC. | The committee discussed the areas where improvement is required. It was unanimously decided to focus on clearing pending results and regularize the sessions that got impacted during the Covid-19 pandemic. | Complied |
| Agenda- 4: To discuss the organization of various events/ seminars/ symposium. | It was unanimously resolved to allocate various events/ seminars to the University departments as per their suitability. | Complied |


(Dr Md Zeya Haider)
Coordinator, IQAC



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

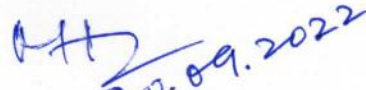
Email: iqac@lnmu.ac.in

Ref: IQAC-3010A/22

Date: 30/09/2022

Action Taken Report of DQAC Meeting dated 28.09.2022

| Agenda | Resolution | Action Taken |
|---|---|-----------------|
| Agenda - 1: Submission of reports and feedback forms by concerned departments. | To ensure that all departments and units of the University submit their reports and feedbacks in the prescribed format <i>on time</i> . | Complied |
| Agenda - 2: Participation of all stake holders regarding preparation of reports. | To encourage and facilitate the participation of all stakeholders in the preparation of the reports. | Complied |
| Agenda - 3: Adherence to the guidelines and procedures set by NAAC. | To emphasize the importance of quality assurance and the need to adhere to the guidelines and procedures set by the National Assessment and Accreditation Council (NAAC) while preparing the reports. | Complied |
| Agenda - 4: Regular meetings of departmental coordinators, IQAC. | To conduct regular meetings of the departmental coordinators of IQAC to ensure smooth and timely preparation of the reports. | Complied |
| Agenda - 5: To ensure progress in various domains- teaching-learning, research, extension & governance. | To ensure that the reports reflect the progress and achievements of the University in various domains including teaching-learning, research, extension and governance. | Complied |


30.09.2022
(Dr Md Zeya Haider)
Coordinator, IQAC

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga

**Minutes of IQAC Meetings
&
Action Taken Report**

Academic Year – 2020-21



Ref: IQAC - 662A/20

Date: 18/06/2020

Minutes of IQAC Meeting

An online meeting of the select IQAC Members and IQAC Assist Committee was held today on **18.06.2020** at **04:30 PM** under the chairmanship of Hon'ble Vice-Chancellor on Google Meet.

The persons attended the meeting through Google Meet were-

1. Prof S K Singh, Vice-Chancellor
2. Prof Jai Gopal, Pro Vice-Chancellor
3. Col N K Rai, Registrar
4. Dr B B L Das, Dept of Commerce
5. Dr Ratan Kumar Choudhary, DSW
6. Dr C B P Singh, Prof & HOD Dept of Hindi
7. Dr K K Sahu, D.O.
8. Dr A K Mehta, Director, DDE
9. Prof Himanshu Shekhar, Dept of Economics
10. Prof L K Singh 'Kavya', Dept of Music
11. Dr Dhruv Kumar, Dept of Psychology
12. Dr Divakar Jha, Dept of Commerce
13. Principal/Director, Darbhanga Engg College
14. Sri Pawan Sureka, Darbhanga chamber of Commerce
15. Sri Mukesh Kumar Jha, State secretary, Dr P Das Foundation
16. President, Student Union
17. Dr S K Verma, Coordinator

At the outset, the Co-ordinator IQAC, Professor S K Verma welcomed the persons joined and placed before the matters that were for discussion and deliberations and accordingly the following agenda were discussed and resolved -

Agenda- 1 : Approval of the resolutions of the last meeting dated 28.01.2020.

Resolution : Members unanimously approved the resolutions of the meeting of the Cell held on 28.01.2020.

Agenda- 2 : Report on present status of IQAC.

Resolution : The Hon'ble Vice-Chancellor suggested to the coordinator, IQAC to prepare a report on present status of IQAC.

S.K. Verma
18/6/20



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC - 662A/20

Date: 18/06/2020

Agenda-3 : Academic planning and execution during Covid-19 situations.

Resolution : The members connected in the meeting through e-platform discussed and deliberated upon the issues and challenges related to academics in the existing extra ordinary situations of Covid-19. They also appreciated the steps taken by the University in regard to maintenance of academic activities in this phase using electronic channels. Further, Members resolved to streamline the practices of online classes in the University.

Meeting ended with a vote of thanks by the Co-ordinator to one and all.

Meeting Link: meet.google.com/ahv-tupa-rqg

(Dr Shishir Kumar Verma)
Coordinator, IQAC

Distribution:-

1. All members of the Committee.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-665/20

Date: 25/06/2020

Minutes of IQAC Meeting

An online meeting of the select IQAC Members and IQAC Assist Committee was held today on **25.06.2020** at **12:00 Noon** to discuss some of the pending issues concerning submission of AQAR and preparedness for the next Cycle.

The persons attended the meeting through Google Meet were-

1. Dr Shishir Kumar Verma, Coordinator, IQAC
2. Dr Ratan Kumar Choudhary, DSW
3. Dr Divakar Jha, Dept of Commerce
4. Prof Dhruv Kumar, Dept of Psychology
5. Dr K K Sahu, D O
6. Dr Bindu Chauhan, Dept of Hindi
7. Dr Parul Banerjee, Dept of Zoology
8. Dr Simant Srivastava, Dept of Chemistry
9. Mr Gangesh Kumar Jha, Dept of Pol Science
10. Dr Ritesh Chaurasia, Dept of Physics
11. Dr Manu Raj Sharma, Dept of Geography
12. Mr Abhinn Srivastava, Dept of Commerce

At the outset, the Co-ordinator IQAC, Professor S K Verma welcomed the persons joined and placed before the matters that were for discussion and deliberations and accordingly the following agenda were discussed and resolved -

Agenda- 1 : Tackling the issue of getting cleared AQAR of 2014-2015.

Resolution : Members present heard the technicalities involved in, explained by the Co-ordinator and finally DO, LNMU, happily took the responsibility to get it cleared at earliest to pave the way for further processing.

Agenda- 2 : Taking stock of the preparedness for moving 3rd Cycle.

Resolution : After initial discussion at length, Members decided and resolved that the Team working on the data gathering and related matters showed proceed further in the direction even in the abnormal situation maintaining all the protocol and directives of the time.

SBMP
25/06/20



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-665/20

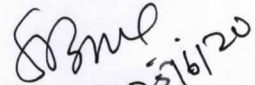
Date: 25/06/2020

Agenda- 3 : Planning for systematic move for the next Cycle.

Resolution : Expressing satisfaction over the works performed in pre-lockdown period, Members felt need for a proper planning and timelining of the preparedness and finally decided to chalk out an action plan stipulating time span in its next meet online/offline depending upon the situation of current pandemic.

Meeting ended with a vote of thanks by the Co-ordinator to one and all.

Meeting Link: meet.google.com/fdp-qrjn-oqo


(Dr Shishir Kumar Verma)
Coordinator, IQAC

Distribution:-

1. All members of the Committee.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC -1041A/20

Date: 06/11/2020

Minutes of IQAC Meeting

A meeting of IQAC was held on 04.11.2020 at 11:30 AM in IQAC office under the chairmanship of Professor S. P. Singh, Hon'ble Vice-Chancellor.

Following members were present in the meeting:

1. Prof. S. P. Singh, Vice Chancellor
2. Prof. Dolly Sinha, Pro Vice Chancellor
3. Dr. Mushtaque Ahmad, Registrar
4. Dr. B. B. L. Das, Dept. of Commerce
5. Dr. Rajendra Sah, HOD, Dept. of Hindi
6. Prof. Himanshu Shekhar, HOD, Dept. of Economics
7. Dr. Mamta Rani Thakur, HOD, Dept. of Music & Dramatics
8. Dr. Dhruv Kumar, Dept. of Psychology
9. Dr. K. K. Sahu, Development Officer
10. Dr. A. K. Mehta, Director, DDE
11. Dr. S. K. Verma, Coordinator, IQAC

At the outset, the Vice Chancellor-cum-chairman Prof. S. P. Singh welcomed the members. After that agenda were presented by the coordinator, IQAC with the permission of the chair.

Agenda of Consideration:

Agenda: 1 Confirmation of the resolutions of the last meeting dated 28.01.2020.

Resolution: The proposal of the last meeting was confirmed unanimously.

Agenda: 2 Address by Hon'ble Vice Chancellor.

Resolution: The Hon'ble Vice Chancellor and the Chairman of IQAC addressed the meeting emphasizing the following points:

- a) Establishment of IQAC office and providing necessary facilities adequately. Registrar was directed for compliance at the earliest.
- b) The IQAC was directed to proceed further step-wise and criteria-wise.
- c) The University departments as well as the University offices should be instructed to provide data as per the already supplied new SSR format.

Agenda: 3 Reconstitution of IQAC Committee.

Resolution: The Coordinator of IQAC was authorized to extend a proposal in this regard.

Agenda: 4 Discussion on holding a Webinar.

Resolution: The IQAC Coordinator was authorized to take necessary step in the matter.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-1041A/20

Date: 06/11/2020

Agenda: 5 Discussion on submission of SSR for third cycle of accreditation.

Resolution: The Agenda was covered in the address of the Hon'ble Vice Chancellor (Agenda no. 2).

Agenda: 6 Furnishing of allotted room for IQAC office.

Resolution: The Agenda was covered in the address of the Hon'ble Vice Chancellor (Agenda no. 2).

Agenda: 7 Discussions on Core Committee of IQAC.

Resolution: The coordinator of IQAC was authorized to extend a proposal in this regard.

Agenda: 8 Discussion on Letter from NAAC, dated 05th May, 2020.

Resolution: The matter was shifted for the next meeting of the IQAC.

Agenda: 9 Any other with the permission of the chair.

Resolution: No matter was placed.


Coordinator

Distribution:-

1. All the members of the Committee.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwar Nagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC - 1178A/21

Date: 6 / 5 / 2021

Minutes of IQAC Meeting

A meeting of IQAC was held on **06.04.2021** at **11:30 AM** in **IQAC office** under the chairmanship of Professor S. P. Singh, Hon'ble Vice-Chancellor.

Following members were present in the meeting:

1. Prof. S. P. Singh, Vice Chancellor
2. Prof. Dolly Sinha, Pro Vice Chancellor
3. Dr. Mushtaque Ahmad, Registrar
4. Dr. B. B. L. Das, Dept. of Commerce
5. Dr. RajendraSah, HOD, Dept. of Hindi
6. Prof. Himanshu Shekhar, HOD, Dept. of Economics
7. Dr. Mamta Rani Thakur, HOD, Dept. of Music & Dramatics
8. Dr. Dhruv Kumar, Dept. of Psychology
9. Dr. K. K. Sahu, Development Officer
10. Dr. A. K. Mehta, Director, DDE
11. Dr. S. K. Verma, Coordinator, IQAC

At the outset, the Vice Chancellor-cum-chairman Prof. S. P. Singh welcomed the members. After that agenda were presented by the coordinator, IQAC with the permission of the chair.

Agenda of Consideration:

Agenda: 1 Confirmation of the resolutions of the last meeting.

Resolution: The proposal of the last meeting was confirmed unanimously.

Agenda: 2 Preparation of Annual Quality Assurance Report (AQAR) 2018-19 & 2019-20.

Resolution: Draft of AQAR (2018-19 & 2019-20) were presented before the committee. Discussion was done at length and various suggestions were given.

Agenda: 3 Drafting of Research Policy.

Resolution: Draft of Research Policy was presented before the Committee. The committee also suggested drafting of other policies such as IPR Policy, Infrastructure and other Equipment Maintenance Policy etc.

Agenda: 4 Constitution of different committees/cells.

Resolution: Various committees were constituted, the details of which are attached.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-1178A/21

Date: 6/5/2021

Agenda: 5 Encouraging the University Departments to organize International e-Conferences and events in Hybrid mode in the coming months.

Resolution: All University Departments were given tentative dates to organize International e-Conferences, Events like: Celebration of 'International Tiger Day', International Ozone Day, 'International Nutrition Week' were also planned and the concerned departments were asked to make necessary arrangements for the same.

Agenda: 6 Review of Mentor-Mentee System.

Resolution: The Hon'ble Chairman suggested the team members to spare two hours every day in IQAC office to work collectively for completion of tasks referred in resolution 2 & 3 above.

Agenda: 7 Reviews of Green Practices.

Resolution: Green practices being followed by the University were reviewed and suggestions for proper solid waste, Liquid waste and e-waste management were given.

Agenda: 8 Constitution of Board of Studies.

Resolution: The matter was discussed in the meeting and it was resolved that a proposal for Board of Studies would be placed in the next meeting of IQAC.

Agenda: 9 Advance Research Centre.

Resolution: IQAC proposed to establish Advance Research Centre for Interdisciplinary natures.

Agenda: 10 To organize International/National Seminar/Workshop.

Resolution: It was resolved that University should organize Seminar/Conference/Workshop on regular basis.


Coordinator 6.5.21

Distribution:-

1. All the members of the Committee.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

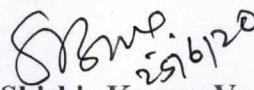
Email: iqac@lnmu.ac.in

Ref: IQAC-664/20

Date: 25 / 06 / 2020

Action Taken Report of IQAC Meeting dated 18.06.2020

| Agenda | Resolution | Action Taken |
|---|--|----------------------|
| Agenda 1: Approval of the resolutions of the last meeting dated 28.01.2020. | Members unanimously approved the resolution of the meeting of the Cell held on 28.01.2020. | Complied |
| Agenda 2: Report on present status of IQAC. | The Hon'ble Vice-Chancellor suggested to the coordinator, IQAC to prepare a report on present status of IQAC. | Submitted |
| Agenda 3: Academic planning and execution during Covid-19 situations. | The members connected in the meeting through e-platform discussed and deliberated upon the issues and challenges related to academics in the existing extra ordinary situations of Covid-19. They also appreciated the steps taken by the University in regard to maintenance of academic activities in this phase using electronic channels. Further, Members resolved to streamline the practices of online classes in the University. | Under Process |


(Dr Shishir Kumar Verma)
Coordinator, IQAC



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

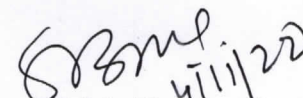
Email: iqac@lnmu.ac.in

Ref: IQAC-1039/20

Date: 4/11/2020

Action Taken Report of IQAC Meeting dated 25.06.2020

| Agenda | Resolution | Action Taken |
|--|---|-----------------|
| Agenda 1: Tackling the issue of getting cleared AQAR of 2014-2015. | Members present heard the technicalities involved in, explained by the Co-ordinator and finally DO, LNMU, happily took the responsibility to get it cleared at earliest to pave the way for further processing. | Complied |
| Agenda 2: Taking stock of the preparedness for moving 3rd Cycle. | After initial discussion at length, Members decided and resolved that the Team working on the data gathering and related matters showed proceed further in the direction even in the abnormal situation maintaining all the protocol and directives of the time. | Complied |
| Agenda 3: Planning for systematic move for the next Cycle. | Expressing satisfaction over the works performed in pre-lockdown period, Members felt need for a proper planning and timelining of the preparedness and finally decided to chalk out an action plan stipulating time span in its next meet online/offline depending upon the situation of current pandemic. | Complied |


(Dr Shishir Kumar Verma)
Coordinator, IQAC



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008


Email: iqac@lnmu.ac.in

Ref: IQAC-117/AM

Date: 6/4/2021

Action Taken Report of IQAC Meeting dated 04-11-2020

| Agenda | Resolution | Action Taken |
|---|--|---|
| Agenda 1: Confirmation of the proposal of the last meeting | The members unanimously approved the resolutions taken in the last meeting. | Complied |
| Agenda 2: Address by Hon'ble Vice Chancellor. | The Hon'ble Vice Chancellor and the Chairman of IQAC addressed the meeting emphasizing the following points: a) Establishment of IQAC office and providing necessary facilities adequately. Registrar was directed for compliance at the earliest. b) The IQAC was directed to proceed further step-wise and criteria-wise. The University departments as well as the University offices should be instructed to provide data as per the already supplied new SSR format. | Complied |
| Agenda3: Reconstitution of IQAC Committee. | The Coordinator of IQAC was authorized to extend a proposal in this regard. | Proposal placed before the Committee |
| Agenda 4: Discussion on holding a Webinar. | The IQAC Coordinator was authorized to take necessary step in the matter. | Under process |
| Agenda 5: Discussion on submission of SSR for third cycle of accreditation | The Agenda was covered in the address of the Hon'ble Vice Chancellor (Agenda no. 2). | Under process |
| Agenda 6: Allocation of IQAC office | The Agenda was covered in the address of the Hon'ble Vice Chancellor (Agenda no. 2). | Complied |
| Agenda 7: Discussion on Core Committee of IQAC | The Coordinator of IQAC was authorized to extend a proposal in this regard | Noted |
| Agenda 8: Discussion on Letter from NAAC, dated 05th May, 2020 | The matter was shifted for the next meeting of the IQAC | Complied |


Coordinator



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-1722B/21

Date: 25/09/2021

Action Taken Report of IQAC Meeting dated 06-04-2021

| Agenda | Resolution | Action Taken |
|--|--|-----------------------------|
| Agenda- 1 Confirmation of the proposal of the last meeting | The members unanimously approved the resolutions taken in the last meeting. | Complied |
| Agenda- 2 Preparation of Annual Quality Assurance Report (AQAR) 2018-19 & 2019-20. | Draft of AQAR (2018-19 & 2019-20) was presented before the committee. Discussion was done at length and various suggestions were given. | All modifications were done |
| Agenda- 3 Drafting of Research Policy. | Draft of Research Policy was presented before the Committee. The committee also suggested drafting of other policies such as IPR Policy, Infrastructure and other Equipment Maintenance Policy etc | Under process |
| Agenda- 4 Constitution of different committees/cells. | Various committees were constituted, the details of which are attached | Under process |
| Agenda- 5 Encouraging the University Departments to organize International e-Conferences and events in Hybrid mode in the coming months | All University Departments were given tentative dates to organize International e-Conferences, Events like: Celebration of 'International Tiger Day', International Ozone Day, 'International Nutrition Week' were also planned and the concerned departments were asked to make necessary arrangements for the same | Under process |
| Agenda- 6 Review of Mentor-Mentee System | The Hon'ble Chairman suggested the team members to spare two hours every day in IQAC office to work collectively for completion of tasks referred in resolution 2 & 3 above | Under process |
| Agenda- 7 Review of Green Practices | Green practices being followed by the University were reviewed and suggestions for proper solid waste, Liquid waste and e-waste management were given | Under process |
| Agenda- 8 Constitution of Board of Studies | The matter was discussed in the meeting and it was resolved that place a proposal for Board of Studies in the next meeting of IQAC | Under process |
| Agenda- 9 Advance Research Centre | IQAC proposed to establish Advance Research Centre for Interdisciplinary natures. | Under process |
| Agenda- 10 To organize International/National Seminar/Workshop | It was resolved that University should organize Seminar/Conference/Workshop on regular basis | In process |


Director

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga

**Minutes of IQAC Meetings
&
Action Taken Report**

Academic Year – 2019-20



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-469/19

Date: 15/11/2019

Minutes of IQAC Meeting

A meeting of IQAC was held on **15.11.2019** at **03:30 PM** in the office chamber of Vice-Chancellor under the chairmanship of Hon'ble Vice-Chancellor.

Following members were present in the meeting:

1. Prof. Surendra Kumar Singh, Vice-Chancellor
2. Dr. Jai Gopal, Pro Vice-Chancellor
3. Dr. Ratan Kumar Chaudhary, Dean, Student Welfare
4. Prof. Ajit Choudhary, Proctor
5. Col. Nishith Kumar Rai, Registrar
6. Dr. Muneshwar Yadav, CCDC
7. Dr. B.S.Jha, Head, Department of Zoology
8. Dr. Sardar Arvind Singh, Director, D.D.E
9. Dr. K.K. Sahu, Development Officer
10. Dr. Dhruv Kumar, Department of Psychology
11. Dr. B.B.L. Das, Coordinator
12. Dr. C.B.P. Singh, Head, Department of Hindi

The following matters were taken up at the meeting and resolutions passed:

Agenda-1 : Confirmation of minutes of the last meeting.

Resolution : The confirmed and ratified unanimously.

Agenda-2 : Preparations for the third stage of NAAC evaluation.

Resolution : The functioning of IQAC was reviewed in the context of the preparations for the third stage of NAAC evaluation. A decision was taken unanimously to reorganize IQAC, and a seven-member team of teachers was formed to assist IQAC, given the excess of work and paucity of time.

Agenda-3 : Preparation of AQAR 2018-19.

Resolution : It was decided to submit the data of AQAR 2018-19 to NAAC by 16 December 2019.

[Handwritten Signature]
15/11/19



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-469/19

Date: 15/11/2019

Agenda- 4 : Regarding IQAC Office space.

Resolution : It was decided unanimously to shift the office of IQAC to Room No. 09 on the first floor of Gandhi Sadan. The Directorate of Distance Education will provide one computer operator, one third class, and one fourth class (multi-tasking staff) for the office with immediate effect. In case of a special need, additional personnel will be supplied by the Directorate on a priority basis.

All types of logistics such as computer/laptop, internet, printer, photocopy machine etc. will be made available by the Directorate of Distance Education to the said office. The director was authorized to implement this decision with immediate effect.

All the above decisions will be implemented with immediate effect.

Meeting ended with a vote of thanks by the Co-ordinator to one and all.

(Dr B B L Das)

Coordinator, IQAC

Distribution:-

1. All members of the Committee.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-543/19

Date: 18/12/2019

Minutes of IQAC Meeting

A meeting of IQAC was held on **18.12.2019** at **11:30 AM** under the chairmanship of Hon'ble Vice-Chancellor in IQAC Office.

Following members were present in the meeting:

1. Prof S K Singh, Vice-Chancellor
2. Prof Jai Gopal, Pro Vice-Chancellor
3. Prof Ratan Kumar Choudhary, DSW
4. Prof Ajit Chaudhary, Proctor
5. Col N K Rai, Registrar
6. Prof Muneshwar Yadav, CCDC
7. Dr K K Sahu, Development Officer
8. Dr S A Singh, Director, DDE
9. Dr Dhruv Kumar, Dept of Psychology
10. Dr B B L Das, Dept of Commerce
11. Dr C B P Singh, Dean, Dept of Hindi
12. Dr S K Verma, Coordinator

With the permission of Hon'ble Vice-Chancellor, the Chairman of the committee, proceeding of the meeting was started.

Agenda for Consideration:

Agenda- 1 : Confirmation of the proposal of the last meeting.

Resolution : Approved the minutes of the last meeting of IQAC.

Agenda- 2 : Approval of AQAR for the Academic Year 2018-19.

Resolution : The draft of AQAR 2018-19 was put before the members. It was approved. However during discussion following points emerged which needed to be taken care of before the submission of SSR.

- a) Resolution were made to look into the library issues and upgrade the existing system in general with special emphasis to ensure smooth functioning of all the computer systems, establishing cubicles for the convenience of students and adding more e-journals & e-books.
- b) The Fee-structure for Post-graduate students was discussed at length and planning were made to take necessary steps for separation of funds component-wise especially the miscellaneous heads (point VII) and ensure their utilization for the mentioned purpose.
- c) Development Office was asked to ensure the proper functioning of the smart class rooms in each department with commensurate ICT facilities.

S. B. P.
18/12/19



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-543/19

Date: 18/12/2019

- d) University website maintenance was taken into account, so that it is mediated/linked through IQAC.

The concerned people were asked to take necessary steps for creating new hyperlink/weblink for:

- Online Grievance redressal
- Code of Conduct Handbook for staff and students
- Internal Complaint Committee
- Anti-ragging Committee

The two newly constructed washroom/lavatories in the Academic Block were chosen to be specified/modified for the use of Divyangjan and Transgender respectively

Other Resolutions:

- Ensuring easy access to ATM by the Divyangjan inside the campus.
- Ensuring ramp facilities in the Central Library, Nargauna Academic Complex, Administrative buildings, Directorate of Distance Education (DDE).
- Facilitation of waste Disposal (wet/dry) throughout the Campus.
- Ensuring making the campus, 'No Tobacco Zone'.

Agenda- 3 : To discuss about the letter from the Governor Secretariat, Bihar for conduct of two day workshop for "NAAC Accreditation and improvement of NAAC grading of Universities and Colleges of Bihar".

Resolution : Hon'ble Vice-Chancellor informed that the D O shall look into the matter.

Agenda- 4 : To discuss about the scrutiny of the Programme Project Report (PPR) and Self Learning Material (SLM) developed by DDE.

Resolution : The Director, Distance Education was authorized to take necessary steps for evaluation of PPR and SLM of different courses.

Agenda- 5 : To discuss about the preparation of SSR for 3rd Cycle reaccreditation from NAAC.

Resolution : Hon'ble Vice-Chancellor suggested that after uploading of AQAR, the SSR work will be taken up.

SBM
18/12/19



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

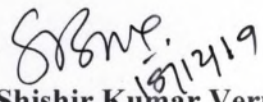
Ref: IQAC-543/19

Date: 18/12/2019

Agenda- 6 : Any other agenda with the permission of the chair.

Resolution : D.O. was asked to supervise the purchase of requisites for University IQAC Office.

The meeting was adjourned with the vote of thanks presented by Development Officer.


(Dr Shishir Kumar Verma)
Coordinator, IQAC



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-579/20

Date: 28/01/2020

Minutes of IQAC Meeting

A meeting of Advisory Council for IQAC was held on 28.01.2020 at 11:00 AM under the chairmanship of Hon'ble Vice-Chancellor in IQAC Office.

Following members were present in the meeting:

1. Prof S K Singh, Vice-Chancellor
2. Prof Jai Gopal, Pro Vice-Chancellor
3. Col N K Rai, Registrar
4. Dr B B L Das, Dept of Commerce
5. Prof Ratan Kumar Choudhary, DSW
6. Dr C B P Singh, Prof & HOD Dept of Hindi
7. Dr K K Sahu, Development Office
8. Dr S A Singh, Director, DDE
9. Prof Himanshu Shekhar, Prof & HOD Dept of Economics
10. Prof L K Singh 'Kavya', Dept of Music
11. Dr Dhruv Kumar, Dept of Psychology
12. Dr Divakar Jha, Dept of Commerce
13. Principal/Director, Darbhanga Engg College, Darbhanga
14. Sri Pawan Surekha, Darbhanga chamber of Commerce
15. Sri Mukesh Kumar Jha, State secretary, Dr P Das Foundation
16. President, Student Union
17. Dr S K Verma, Coordinator

With the permission of Hon'ble Vice-Chancellor, the Chairman of the committee, proceeding of the meeting was started.

Agenda for Consideration:

Agenda – 1 : Confirmation of the proposal of the last meeting.

Resolution : The action taken report of the previous IQAC meeting dated 18.12.2018 was presented before the honorable members which is enclosed as **Annexure- A**. Discussions were held and approved unanimously.

Agenda – 2 : Uploading of the AQARs of 2014-15.

Resolution : The members unanimously decided that AQAR of 2014-15 should be uploaded at the earliest and the link should be given on the website.

Agenda – 3 : Organizing an internal workshop for preparation of SSR to Sensitize DQAC and officers of the University.

Resolution : i) The committee unanimously approved the proposed date of Feb. 17 & 18, 2020 for organizing an internal workshop 'Training of Trainers' for preparation of SSR to sensitize DQAC and Officers of the University.
ii) It was also decided to concentrate on DQAC on Day 1 and Day 2 for University Officers.

S.K. Singh
28/1/20



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-579/20

Date: 28/01/2020

Agenda – 4 : **Submission of report of NAAC workshop on "Training of Trainers" held on January 10-11, 2020, to Raj Bhavan, Patna.**

Resolution : A draft of Report on NAAC workshop on "Training of Trainers" held on Jan 10-11, 2020 was placed before the committee. The members suggested some modifications in the draft. It was suggested that following the desired modifications, the manuscript be again placed for approval of the Vice-Chancellor for approval.

Agenda – 5 : **Monitoring of Data to be submitted to AISHE.**

Resolution : Dr. N. K. Agrawal, PIO, L.N. Mithila University informed that the current data of the L. N. Mithila University is under process of uploading on AISHE portal. As soon as the process is completed, the data will be provided to the IQAC.

Agenda – 6 : **Review and updation of Quality Parameter Recommendation by IQAC.**

Resolution : A report on matter recommended by IQAC in its last meeting was presented by Er. Sohan Choudhary, Executive Engineer, L. N. Mithila University. The members appreciated the initiations made by him and suggested to intensify the process related to the needs and facilities concerned with the Students specially disabled ones and making the University Campus Eco-friendly.

Agenda – 7 : **Establishment and recurring expenses of IQAC office.**

Resolution : On the proposal of Co-ordinator, IQAC regarding establishment and recurring expenses of IQAC office, the Hon'ble Vice-Chancellor suggested to move for and imprest amount of Rs. 25000/-. The IQAC coordinator was authorized to take further initiatives in this regards.

Agenda – 8 : **Website related issue.**

Resolution : The committee entrusted the Development Officer, L.N. Mithila University to take necessary steps related to University Website in consultation with the coordinator IQAC to make it more effective and informative.

Agenda – 9 : **Registration of Alumni Association.**

Resolution : i) The matter of registration of Alumni Association of L. N. Mithila University was placed before the cell. Plannings were made to finalize the Bye-laws of the Alumni Association. Dr. Divakar Jha, Associate Professor of Commerce, was entrusted with the responsibility to give final shape to the Bye-laws and Dr. N. K. Agrawal, HoD, Mathematics, was entrusted to take initiative for registration of the Alumni Association of LNMU as soon as Bye-laws are finalized.

S. B. M. S.
28/1/20



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC - 579/20

Date: 28/01/2020

ii) It was also decided to re-constitute the Alumni Association, following the statute and provisions.

Agenda-10 : Representation of young teachers in IQAC Committee.

Resolution : It was decided that the young teachers newly appointed through BPSC may be invited as an 'invited member' in the meeting of the cell as and when required.

Agenda-11 : Feedback issues related to relevant Stakeholders.

Resolution : The members of the committee resolved that the standard format from the website of NAAC should be taken and be modified as per our suitability to get feedbacks from all the four stakeholders.

Agenda-12 : Any other:

With the permission of the chairman the following issues were also discussed and resolved.

Resolution-1 : It was resolved that the renovated conference hall of the P.G. Dept of Zoology should be furnished appropriately into a conference hall with a holding capacity of 200 people. It was further suggested that the amount required for the purpose will be taken from the left out amount of RUSA for paneling, entrance, gate, windows and false roofing and fund for furnishing like chairs, dash, audio visual setup, Air conditioning and fans, lights, carpeting and other essentials from the Examination Fund of L. N. Mithila University. The Executive Engineer Er Sohan Choudhary was entrusted to place the estimate for approval of the Hon'ble Vice-Chancellor at the earliest.

Resolution-2 : Regarding upgradation of Central Library of L. N. Mithila University, it was decided to constitute a three members committee comprising of Dr. C. B. P. Singh, Prof. & Head, Dept. of Hindi (as convenor), Dr. Divakar Jha, Dept. of Commerce (Member) and Er. Sohan Choudhary (Member). The Committee will look into the matter and suggest not only proper utilization of the resources available in the Central Library but also recommend the initiative to be taken immediately to make it "Teacher and Student Friendly". The committee will also see possibility of construction of Language Laboratory on the first floor of the Central Library of L. N. Mithila University.

Resolution-3 : The Hon'ble Vice-Chancellor informed that the University has been entrusted to create facility for "Student Community Cultural Hobby Centre". IQAC was entrusted to extend a concrete proposal in this regard.

S. B. Singh
28/1/20



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

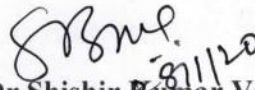
Email: iqac@lnmu.ac.in

Ref: IQAC -579/20

Date: 28/01/2020

- Resolution-4** : IQAC recommended that DDE may take the initiatives for development of one smart class each in all the PG Departments and also to provide one Assistant-cum Computer operator with proper IT infrastructural facility in each faculty (Science, Commerce, Humanities, Social Sc. & Education) with their place of working at PG Department of Commerce, Zoology, English, Geography & B.Ed. It was unanimously resolved that the proposal be submitted to DDE for further action.
- Resolution-5** : In view of implementation of CBCS at UG Level, as per directive of the Raj Bhavan, Patna, the Committee felt the need for the organization of a workshop comprising all Deans, Heads of PG Departments and Principals at the earliest to go through the Draft Ordinance and Regulation of CBCS at UG Level and suggest necessary modification, if any.
- Resolution-6** : The Co-ordinator, IQAC raised the issue of the requirement of Employer ID of each and every employees of the University. It was unanimously resolved to proceed further through a Committee comprising the Registrar of the University as Convenor. Registrar was accorded with the responsibility to select other members of committee. Members appreciated the proposal and suggested to prepare a proposal in this regards.

The meeting was adjourned with the vote of thanks presented by Development Officer.


(Dr Shishir Kumar Verma)
Coordinator, IQAC

Distribution:-

1. All members of the Committee.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

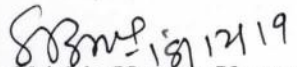
Email: iqac@lnmu.ac.in

Ref: IQAC -542/19

Date: 18/12/2019

Action Taken Report of IQAC Meeting dated 15.11.2019

| Agenda | Resolution | Action Taken |
|---|--|----------------------|
| Agenda- 1: Confirmation of minutes of the last meeting. | The confirmed and ratified unanimously. | Complied |
| Agenda- 2: Preparations for the third stage of NAAC evaluation. | The functioning of IQAC was reviewed in the context of the preparations for the third stage of NAAC evaluation. A decision was taken unanimously to reorganize IQAC, and a seven-member team of teachers was formed to assist IQAC, given the excess of work and paucity of time. | Complied |
| Agenda- 3: Preparation of AQAR 2018-19. | It was decided to submit the data of AQAR 2018-19 to NAAC by 16 December 2019. | Under Process |
| Agenda- 4: Regarding IQAC Office space. | <p>It was decided unanimously to shift the office of IQAC to Room No. 09 on the first floor of Gandhi Sadan. The Directorate of Distance Education will provide one computer operator, one third class, and one fourth class (multi-tasking staff) for the office with immediate effect. In case of a special need, additional personnel will be supplied by the Directorate on a priority basis.</p> <p>All types of logistics such as computer/laptop, internet, printer, photocopy machine etc. will be made available by the Directorate of Distance Education to the said office. The director was authorized to implement this decision with immediate effect.</p> <p>All the above decisions will be implemented with immediate effect.</p> | Complied |


(Dr Shishir Kumar Verma)
Coordinator, IQAC



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-663/20

Date: 18 / 06 / 2020

Action Taken Report of IQAC Meeting dated 18-12-2019

| Agenda | Resolution | Action Taken |
|---|---|--|
| Agenda- 1 Confirmation of the proposal of the last meeting. | The members unanimously approved the resolutions taken in the last meeting. | Complied |
| Agenda- 2 Approval of AQAR for the Academic Year 2018-19. | <p>The draft of AQAR 2018-19 was put before the members. It was approved. However, during discussion following points emerged which needed to be taken care of before the submission of SSR.</p> <p>a) Resolutions were made to look into the library issues and upgrade the existing system in general with special emphasis to ensure smooth functioning of all the computer systems, establishing cubicles for the convenience of students and adding more e-journals & e-books.</p> <p>b) The Fee-structure for Post-graduate students was discussed at length and plannings were made to take necessary steps for separation of funds component-wise especially the miscellaneous heads (point VII) and ensure their utilization for the mentioned purpose.</p> <p>c) Development Office was asked to ensure the proper functioning of the smart class rooms in each department with commensurate ICT facilities.</p> <p>d) University website maintenance was taken into account, so that it is mediated/linked through IQAC.</p> <p>The concerned people were asked to take necessary steps for creating new hyperlink/weblink for :</p> <ul style="list-style-type: none">• Online Grievance redressal• Code of Conduct Handbook for Staff and Students• Internal Complaint Committee• Anti-ragging Committee <p>The two newly constructed washroom/lavatories in the Academic Block were chosen to be specified/modified for the use of Divyangjan and Transgender respectively</p> | Approved with less modification |

Signature
18/6/20



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

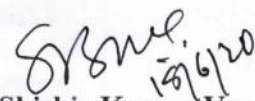
Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-663/20

Date: 18 / 06 / 2020

| | | |
|--|---|------------------------|
| | <p>Other Resolutions:</p> <ul style="list-style-type: none">• Ensuring easy access to ATM by the Divyangjan inside the campus.• Ensuring ramp facilities in the Central Library, Nargauna Academic Complex, Administrative buildings, Directorate of Distance Education (DDE).• Facilitation of waste Disposal (wet/dry) throughout the Campus.• Ensuring making the campus, 'No Tobacco Zone'. | |
| <p>Agenda- 3: To discuss about the letter from the Governor Secretariat, Bihar for conduct of two day workshop for "NAAC Accreditation and improvement of NAAC grading of Universities and Colleges of Bihar"</p> | <p>Hon'ble Vice-Chancellor informed that the D.O. shall look into the matter.</p> | <p>Complied</p> |
| <p>Agenda- 4: To discuss about the scrutiny of the Programme Project Report (PPR) and Self Learning Material (SLM) developed by DDE</p> | <p>The Director, Distance Education was authorized to take necessary steps for evaluation of PPR and SLM of different courses.</p> | <p>Complied</p> |
| <p>Agenda- 5: To discuss about the preparation of S.S.R. for 3rd Cycle reaccreditation from NAAC</p> | <p>Hon'ble Vice-Chancellor suggested that after uploading of AQAR, the SSR work will be taken up.</p> | <p>Complied</p> |


(Dr Shishir Kumar Verma)
Coordinator, IQAC



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-666/20

Date: 25/06/2020

Action Taken Report of IQAC Meeting dated 28-01-2020

| Agenda | Resolution | Action Taken |
|--|---|--------------------------------------|
| Agenda- 1: Confirmation of the proposal of the last meeting. | The action taken report of the previous IQAC meeting dated 18.12.2018 was presented before the honorable members which is enclosed as Annexure- A . Discussions were held and approved unanimously. | Compiled |
| Agenda- 2: Uploading of the AQARs of 2014-15. | The members unanimously decided that AQAR of 2014-15 should be uploaded at the earliest and the link should be given on the website. | Upload organized by IQAC |
| Agenda- 3: Organizing an internal workshop for preparation of SSR to Sensitize DQAC and officers of the University. | i. The committee unanimously approved the proposed date of Feb. 17 & 18, 2020 for organizing an internal workshop 'Training of Trainers' for preparation of SSR to sensitize DQAC and Officers of the University. ii. It was also decided to concentrate on DQAC on Day 1 and Day 2 for University Officers. | Workshop organized by IQAC |
| Agenda-4: Submission of report of NAAC workshop on "Training of Trainers" held on January 10-11, 2020, to Raj Bhavan, Patna. | A draft of Report on NAAC workshop on "Training of Trainers" held on Jan 10-11, 2020 was placed before the committee. The members suggested some modifications in the draft. It was suggested that following the desired modifications, the manuscript be again placed for approval of the Vice-Chancellor for approval. | Placed after modification |
| Agenda- 5: Monitoring of Data to besubmitted to AISHE. | Dr. N. K. Agrawal, PIO, L. N. Mithila University informed that the current data of the L. N. Mithila University is under process of uploading on AISHE portal. As soon as the process is completed, the data will be provided to the IQAC. | Dr N K Agrawal was authorized |
| Agenda- 6: Review and updation of Quality Parameter Recommendation by IQAC. | A report on matter recommended by IQAC in its last meeting was presented by Er. Sohan Choudhary, Executive Engineer, L. N. University, Darbhanga. The members appreciated the initiations made by him and suggested to intensify the process related to the needs and facilities concerned with the Students specially disabled ones and making the University Campus Eco-friendly. | Compiled |

Sohan
25/6/20



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

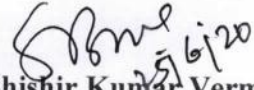
Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC - 666/20

Date: 25/06/2020

| | | |
|---|--|---|
| Agenda-7: Establishment and recurring expenses of IQAC office. | On the proposal of Co-ordinator, IQAC regarding establishment and recurring expenses of IQAC office, the Hon'ble Vice- Chancellor suggested to move for and imprest amount of Rs. 25000/-. The IQAC coordinator was authorized to take further initiatives in this regards. | A separate proposal was placed by IQAC for recurring expenses |
| Agenda- 8: Website related issue. | The committee entrusted the Development Officer, L. N. Mithila University to take necessary steps related to University Website in consultation with the coordinator IQAC to make it more effective and informative | Compiled |
| Agenda-9: Registration of Alumni Association | <p>i. The matter of registration of Alumni Association of L. N. Mithila University was placed before the cell. Plannings were made to finalize the Bye-laws of the Alumni Association. Dr. Divakar Jha, Associate professor of Commerce, was entrusted with the responsibility to give final shape to the Bye-laws and Dr. N. K. Agrawal, HoD, Mathematics, was entrusted to take initiative for registration of the Alumni Association of LNMU as soon as Bye-laws are finalized.</p> <p>ii. It was also decided to re-constitute the Alumni Association, following the statute and provisions.</p> | Under Process |
| Agenda- 10: Representation of young teachers in IQAC Committee. | It was decided that the young teachers newly appointed through BPSC may be invited as an "invited member" in the meeting of the cell as and when required. | Compiled |
| Agenda- 11: Feedback issues related to relevant Stakeholders. | The members of the committee resolved that the standard format from the website of NAAC should be taken and be modified as per our suitability to get feedbacks from all the four stakeholders. | Feedback was taken from all stakeholders |


(Dr Shishir Kumar Verma)
Coordinator, IQAC

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga

**Minutes of IQAC Meetings
&
Action Taken Report**

Academic Year – 2018-19



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC-146A/18

Date: 12/06/2018

Minutes of IQAC Meeting

A meeting of IQAC was held on 05.06.2018 at 02.30 PM in the Meeting Hall of Administrative building under the chairmanship of Professor Surendra Kumar Singh, Hon'ble Vice-Chancellor.

Following members were present in the meeting:

1. Prof. Surendra Kumar Singh, Vice Chancellor
2. Dr. Ajay Nath Jha, Proctor
3. Dr. M. K. Ansari, Registrar
4. Dr. Muneshwar Yadav, C.C.D.C.
5. Dr. Ajit Kumar Singh, Dean, Faculty of Commerce, L. N. Mithila University, Darbhanga
6. Prof. M. Nehal, Director, Womens' Institute of Technology
7. Dr. D. N. Mishra, HoD, University Deptt. of Zoology
8. Dr. K. C. Singh, HoD, University Deptt. of Sanskrit
9. Dr. Dhruv Kumar, Associate Professor, PG Deptt. of Psychology
10. Dr. Binod Kumar Choudhary, HoD, University Deptt. of Sociology
11. Dr. K. K. Sahu, Development Officer
12. Dr. Ratan Kumar Choudhary, Professor, University Deptt. of Chemistry

At the outset, Prof. Ratan Kumar Choudhary, Member Co-ordinator IQAC welcomed the Hon'ble Vice Chancellor and other members present in the meeting.

Agenda for Consideration:

Agenda – 1 : Confirmation of the proceedings of previous meeting dated 11.05.2018.

Resolution : The resolutions taken in the previous meeting dated 11.05.2018 was read out by the IQAC Co-ordinator & it was approved by the members.

Agenda – 2 : Approval of the AQAR (2016-17).

Resolution : The member co-ordinator put up the AQAR prepared for academic year (2016-17) to the members. The members suggested few modifications and after modification it was unanimously approved by the IQAC. It was decided that the soft copy as word file (.doc/.docx) AQAR (2016-17) will be sent to the NAAC office through email on capuaqar@gmail.com

Agenda – 3 : Proposal to make a tab of NAAC in the University website as per new guidelines of the NAAC.

Resolution : The members unanimously accepted the proposal for making a tab on the University website as it is mandatory according to new guidelines of NAAC.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref:

Date: ___/___/___

Agenda – 4 : Proposal to make a space in the University website in the form of tabloid to incorporate the events held in different Departments of the University.

Resolution : The Member Co-ordinator informed the members that many academic activities, cultural and extracurricular activities, extension activities are being organized by various departments of the University but these activities are out of reach of the stakeholders such as students, guardians and alumni. Therefore there is a need of space for tabloid with the nomenclature. "University's Events" on the website for access to all.
The proposal was gladly accepted by the members.

Agenda – 5 : To organize a workshop on CBCS for teachers engaging classes in post-graduate level in University Departments and Constituent Colleges.


Resolution : The co-ordinator informed the members that CBCS (Choice Based Credit System) will be implemented in post-graduate level in the upcoming academic session i.e., 2018-20. For this a workshop on CBCS will be helpful to teachers and students of post-graduate level.
Thus the proposal to organize a workshop for teachers engaging classes in Post-Graduate level in University Departments and Constituent Colleges was unanimously accepted by the members. It was resolved that the proposed workshop will be organized in the first week of July, 2018 post-summer vacation.

AOB : Any other matter with the kind permission of the chair.

Agenda – 1

Resolution : The Hon'ble Vice-Chancellor proposed that like National Institutional Ranking Framework (NIRF), the L. N. Mithila University is thinking for a University level Institutional Ranking Framework. It will be a System Generated Framework for Constituent & Affiliated colleges and inspection based on framework for B.Ed. College. It was accepted unanimously and resolved that the IQAC will do this.

The meeting was adjourned with the vote of thanks presented by the Registrar Prof. M. K. Ansari.


(Ratan Kumar Choudhary)
Coordinator, IQAC

Distribution:-

1. All members of the Committee.



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Ref.: LNMU/IQAC/2018-19/01
Dated: 22.12.2018

Minutes of IQAC Meeting

A meeting of IQAC was held on 22.12.2018 at 3:00 PM in IQAC office under the chairmanship of Professor S. K. Singh, Hon'ble Vice-Chancellor.

Following members were present in the meeting:

1. Prof. S. K. Singh, Vice Chancellor
2. Prof. Jai Gopal, Pro Vice Chancellor
3. Prof. Bhola Chaurasia, DSW
4. Dr. Ajit Kr. Choudhary, Proctor
5. Prof. Muneshwar Yadav, CCDC
6. Col. N. K. Rai, Registrar
7. Prof. Ajit Kumar Singh, Dean, Commerce
8. Prof. Binod Kumar Chaudhary, Prof. Head, Dept. of Sociology
9. Prof. Md. Nehal, Director, WIT
10. Prof. Sardar Arvind Singh, Director, DDE
11. Dr. Dhruv Kumar, Asso. Professor, Dept. of Psychology
12. Prof. Arvind Kumar Jha, Principal, MRM College
13. Sri Mukesh Kr. Jha, State Secretary, Dr. Prabhat Das Foundation
14. Prof. Ratan Kumar Chaudhary, Coordinator

At the outset, the Vice Chancellor-cum-chairman Prof. S. K. Singh welcomed the members. After that agenda were presented by the coordinator, IQAC with the permission of the chair.

Agenda of Consideration:

Agenda: 1 Confirmation of the proposal of the last meeting.

Resolution: The proposal of the last meeting was confirmed unanimously.

Agenda: 2 Proposal to conduct two- day workshop on revised assessment and accreditation framework of NAAC for constituent and affiliated colleges of the University.

Resolution: The members unanimously accepted the proposal and decided to organize the above workshop in January 2019. For this purpose, a committee was constituted and directed to take necessary steps to organize the above-mentioned seminar under the supervision of Hon'ble Vice-Chancellor.

Agenda: 3 Proposal of the regular organization of seminars in University PG Departments to enrich the academic and research activities.

Resolution: All PG heads were directed to organize regular seminars/workshops on contemporary issues as per their convenience.



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Agenda: 4 Suggestion to request Delhi NAAC office to sponsor the organization of a workshop on NAAC awareness programme in the University in coming Months.

Resolution: The committee authorized the NAAC coordinator to prepare a proposal to get sponsorship for workshop on NAAC awareness programme.

Agenda: 5 Take initiatives to conduct Academic and Administrative Audit (AAA).

Resolution: As per new mandate of the NAAC, Academic and Administrative Audit was planned based on new NAAC methodology in the month of May-June- 2019.

Agenda: 6 Discuss the Improvement of facilities in central library.

Resolution: Prof. In-charge of the Central Library was requested to speed up the all pending works related to upliftment of facilities in Library.

Agenda: 7 Take steps for Gender Sensitization in the University campus.

Resolution: Members were suggested to undertake Gender Sensitization Programmes on a regular basis.

Agenda: 8 Appointment of New IQAC Coordinator.

Resolution: The Hon'ble Vice Chancellor, proposed to appoint Dr. B. B. L. Das, Professor, Department of Commerce and business Administration, LNMU as new coordinator in place of previous incumbent.

Agenda: 9 Any other agenda with the permission of chairman.

Resolution: Members expressed their happiness the university was accorded with the Responsibility to hold a very important cultural event "Eastern Zone Inter-University Youth Festival" referred as 'PURVOTSAV' for the youth of Eastern Region of India.


Co-ordinator


Chairman

Distribution:-

1. All the members of the Committee.



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Ref: LNMU/IQAC/2018-19/01
Dated: 19.03.2019

Minutes of IQAC Meeting

A meeting of IQAC with Core-Committee, constituted to prepare the modalities to conduct workshop on NAAC Awareness and Training Programme at Raj Bhavan, Patna, Bihar scheduled to be held on 04-05 April, 2019, was held on 19.03.2019 at 3:00 PM in IQAC office.

Following members of IQAC and Core-Committee were present in the meeting:

1. Prof. S. K. Singh, Vice Chancellor
2. Prof. Jai Gopal, Pro Vice Chancellor
3. Prof. Muneshwar Yadav, CCDC
4. Dr. Razi Ahmad
5. Col. N. K. Rai, Registrar
6. Prof. I. N. Mishra
7. Prof. C. B. P. Singh, Dept. of Hindi
8. Prof. Mohan Mishra, Inspector of College
9. Prof. N. K. Agrawal, HOD, Math
10. Dr. Ajay Nath Jha, Sports Officer
11. Dr. K. K. Sahu, Development Officer
12. Dr. Putul Singh
13. Mr. Prantarati Bhanjan, Asst. Professor, Dept. of Economics
14. Dr. Arvind Kumar Jha, Principal, MRM College
15. Dr. B. B. L. Das, Coordinator

At the outset, the chairman Prof. S. K. Singh welcomed the members. After that agenda were presented by the coordinator Prof. B. B. L. Das with the permission of the chair.

Agenda of Consideration:

Agenda: 1 Confirmation of the proceedings of the last meeting dated 22.12.2018.

Resolution: The minutes of the last meeting were read by the IQAC Coordinator and were approved by the committee as such.

Agenda: 2 Review of NAAC sponsored assessment awareness programme (NAP).

Resolution: The proposal to get sponsorship for workshop on NAAC awareness programme received due attention from the NAAC and consequently university organized one day NAAC assessment awareness programme (NAP) on 16th March, 2019. This workshop witnessed attendance of Principals of constituent/affiliated colleges from LNMU in addition to Principals from constituent/affiliated colleges of B. N. Mandal University, Madhepura.



LALIT NARAYAN MITHILA UNIVERSITY
Kameshwaranagar, Darbhanga-846004

(IQAC)

Agenda: 3 To discuss the modalities of conducting NAAC awareness and training programme at Raj Bhawan Patna to be held on 4-5th April, 2019.

Resolution: The members unanimously accepted the proposal and decided to organize the above workshop. For this purpose, a committee was constituted and directed to take necessary steps to organize the above-mentioned workshop successfully under the supervision of Hon'ble Vice-chancellor and Pro-Vice-Chancellor.

Agenda: 4 Feedback on mentoring experience.

Resolution: Letters to be sent to all teachers seeking feedback on their mentoring experiences of the previous year.

Agenda: 5 Any other agenda with the permission of chairman.

Resolution: Members in unison congratulated Hon'ble Vice-chancellor for receiving award 'Best Professor in Human Resources Management' globally known as HRD award. For the youth of Eastern Region of India.


Co-ordinator


Chairman

Distribution:-

1. All the members of the Committee.



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Ref: LNM.U/IQAC/2018-19/03

Dated: 30.3.2019

Minutes of IQAC Meeting

A meeting of IQAC with Coordinators of different Committees for the purpose of organizing NAAC Awareness and Training Programme was held on 30.03.2019 at 3:00 PM in IQAC office under the chairmanship of Prof. S. K. Singh, Hon'ble Vice-Chancellor to take stock of development of preparation for workshop scheduled to be organized on 4-5 April, 2019 at Rajbhavan, Patna, Bihar.

Following members of IQAC & Coordinators of different Committees were present:

1. Prof. S. K. Singh, Vice Chancellor
2. Prof. Jai Gopal, Pro Vice Chancellor
3. Prof. Ratan Kumar Chaudhary, DSW
4. Prof. M. Yadav, CCDC
5. Col. N. K. Rai, Registrar
6. Sri. Vinod Kumar, F. O.
7. Dr. K. K. Sahu, D. O.
8. Prof. N. K. Agrawal, HOD, Math
9. Dr. A. P. Gupta, Coordinator, NSS
10. Dr. Arvind K. Jha, Pricipal, MRM College
11. Dr. B. B. L. Das, Coordinator

At the outset, the chairman Prof. S. K. Singh welcomed the members. After that agenda were presented by the coordinator Prof. B. B. L. Das with the permission of the chair.

Agenda of Consideration:

Agenda: 1 Confirmation of the proposal of the last meeting dated 19.03.2019.

Resolution: The minutes of the last meeting were read by the IQAC Coordinator and were approved by the committee as such.

Agenda: 2 To Review the progress of the preparation of NAAC awareness and training programme to be held on 4-5th April, 2019 at Raj Bhawan Patna.

Resolution: Committee of Coordinators appointed for the purpose of conducting workshop at Raj Bhawan met together to look into the preparation of this programme. 28 persons including officers and staffs, were assigned different responsibilities for successful conduct of workshop.



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Agenda: 3 Discussion about availing the outreach programme of ISRO.

Resolution: Plannings were done to materialise the 44th ISRO Outreach Programme on Remote Sensing in the University Department of Geography and Dr. Manu Raj Sharma was assigned this responsibility.


Co-ordinator 13/19


Chairman 3/01/2019

Distribution:-

1. All the members of the Committee.



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Ref: L.N.M.U/IQAC/2018-19/01
Dated: 2.4.2019

Minutes of IQAC Meeting

A meeting of IQAC with coordinators of different committees was held on 02.04.2019 at 3:00 PM in IQAC office under the chairmanship of Prof. S. K. Singh, Hon'ble Vice-Chancellor to review the preparation of NAAC Awareness Workshop at Rajbhavan, scheduled to be held on 4-5 April, 2019.

Following members were present in the meeting:

1. Prof. S. K. Singh, Vice Chancellor
2. Prof. Jai Gopal, Pro Vice Chancellor
3. Prof. Ratan Kr. Chaudhary, DSW
4. Prof. Muneshwar Yadav, CCDC
5. Col. N. K. Rai, Registrar
6. Prof. C. B. P. Singh, Dept. of Hindi
7. Dr. Arvind Kumar Jha, Principal, MRM College
8. Dr. B. B. L. Das, Coordinator

At the outset, the chairman Prof. S. K. Singh welcomed the members. After that agenda were presented by the coordinator Prof. B. B. L. Das with the permission of the chair.

Agenda of Consideration:

Agenda: 1 Confirmation of the resolutions of the last meeting dated 30.03.2019.

Resolution: The minutes of the last meeting were read by the IQAC Coordinator and were approved by the committee as such.

Agenda: 2 To Review the progress of the preparation of NAAC awareness and training programme to be held on 4-5th April, 2019 at Raj Bhawan Patna

Resolution: Committee of Coordinators appointed for the purpose of conducting workshop at Raj Bhawan met together to look into the preparation of this programme. 28 persons including officers and staffs, were assigned different responsibilities for successful conduct of workshop

Agenda: 3 Discussion to make available the original degree to the students online.

Resolution: Planning were made for the development of a website for the purpose of making online degrees available to the pass out students. The University IT Cell was entrusted with this responsibility.


Co-ordinator


Chairman

Distribution:-

1. All the members of the Committee.



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Ref: LNMU.IQAC/2018-19/05
Dated: 8.4.2019

Minutes of IQAC Meeting

A meeting of IQAC with organizing team members of NAAC Awareness and Training Workshop was held on 08.04.2019 at 3:00 PM to appraise the successful organization of the said workshop.

Following members were present:

1. Prof. S. K. Singh, Vice Chancellor
2. Prof. Jai Gopal, Pro Vice Chancellor
3. Prof. Ratan Kumar Choudhary, DSW
4. Prof. Muneshwar Yadav, CCDC
5. Col. N. K. Rai, Registrar
6. Dr. Mohan Mishra, Inspector of College
7. Dr. K. K. Sahu, D. O.
8. Dr. A. N. Jha, Sports Officer
9. Dr. Akhileshwar Kumar Singh, DR-II
10. Prof. C. B. P. Singh, HOD, Hindi
11. Dr. N. K. Agrawal, HOD, Math
12. Dr. S. M. Zaffar, Pension officer
13. Dr. U. K. Das, DCE- II
14. Dr. A. M. Mishra
15. Dr. A. K. Singh
16. Dr. Ashok Kumar Mehta
17. Dr. Razi Ahmad
18. Dr. Vinod Baitha, Coordinator, NSS
19. Dr. Santosh Kumar
20. Dr. Dhrub Kumar
21. Dr. Divakar Jha, Dept. of Commerce
22. Dr. A. P. Gupta, Dept. of Hindi
23. Dr. Putul Singh
24. Dr. Chitra Jha
25. Dr. Gaurav Sikka, Asst. Professor, Dept. of Geography
26. Mr. Vipul Snehi, Asst. Professor, Dept. of Mathematics
27. Mr. M. H. Bhat, Asst. Professor, Millat College
28. Muktamani
29. Dr. Vijaysen Pandey
30. Mr. Prantarati Bhanjan
31. Faizan Ali
32. Pranav Kumar
33. Krishna Murari
34. Dr. B. B. L. Das, Coordinator



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

At the outset, the chairman Prof. S. K. Singh welcomed the members. After that agenda were presented by the coordinator Prof. B. B. L. Das with the permission of the chair.

Agenda of Consideration:

Agenda: 1 Confirmation of the resolutions of last meeting dated 02.04.2019.

Resolution: The minutes of the last meeting were read by the IQAC Coordinator and were approved by the committee as such. Attached as Annexure D.

Agenda: 2 Appreciation of the NAAC Awareness Programme held at Raj Bhawan Patna.

Resolution: The chairman Hon'ble Vice Chancellor complemented all the members who worked for making the programme a grand success. The programme was one of its kind in LNMU. It steered all other Universities in Bihar and helped them in understanding the importance of the process of NAAC evaluation on revised framework. It witnessed participation of all the 12 Universities of Bihar and 260 colleges.

Agenda: 3 Regularization of sessions of UG and PG Courses.

Resolution: The issue of regularization of session of PG Courses in the University was raised and the examination department was asked to work in this regard.


Co-ordinator


Chairman

Distribution:-

1. All the members of the Committee.



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Ref: LNMU/IQAC/2018-19/06

Dated: 16.05.2019

Minutes of IQAC Meeting

A meeting of IQAC with HODs of all University Departments was held on 16.05.2019 at 11:30 AM in the Seminar Hall of the University under the Chairmanship of Prof. S. K. Singh, Hon'ble Vice-Chancellor to discuss on various academic and allied matters.

Following members were present in the meeting:

1. Prof. Aroonima Sinha, HOD, English
2. Prof. C. B. P. Singh, HOD, Hindi
3. Dr. Priti Jha, HOD, Maithili
4. Dr. N. Mishra, HOD, Sanskrit
5. Prof. M. K. Jha, HOD, Philosophy
6. Dr. Mamta Rani Thakur, HOD, Music & Dramatics
7. Dr. S. M. Rizwanullah, HOD, Urdu
8. Dr. A. N. Jha, HOD, AIH
9. Dr. Himanshu Shekhar, HOD, Economics
10. Dr. J. N. Mishra, HOD, Geography
11. Dr. P. C. Mishra, HOD, History
12. Dr. I. K. Roy, HOD, Psychology
13. Prof. Jitendra Narayan, HOD, Political Sc.
14. Dr. Sheela, HOD, Botany
15. Prof. K. K. Jha, HOD, Chemistry
16. Dr. Abhimanyu Kumar, Asst. Professor, Dept. of Mathematics
17. Dr. Ritesh Kumar Chourasia, Asst. Professor, Dept. of Physics
18. Prof. B. S. Jha, HOD, Zoology
19. Dr. H. K. Singh, HOD, Commerce
20. Dr. K. K. Sahu, D.O.
21. Dr. Anil Kumar Jha, Dean, Faculty of Social Sc.
22. Prof. R. K. Choudhary, DSW

At the outset, the chairman Prof. S. K. Singh welcomed the members. After that agenda were presented by the coordinator Prof. B. B. L. Das with the permission of the chair.

Agenda of Consideration:

Agenda: 1 Confirmation of the proposal of the last meeting dated 08.04.2019.

Resolution: The minutes of the last meeting was approved.

Agenda: 2 Discussion on adoption of MOOCS in CBCS programme.

Resolution: Members discussed the possibilities of adopting courses of MOOCS and shared their experiences in this matter.

LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Agenda: 3 Establishment of Incubation Centre in University Campus.

Resolution: The coordinator informed the committee about sanction of a proposal of Rs. 762.00 Lacs sponsored by Industry Department, Govt. of Bihar to set-up INCUBATION centre in this University.

Agenda: 4 Facilities for DIVYANGJAN.

Resolution: In order to make the University campus accessible for DIVYANGJAN it has been proposed to construct ramp facilities at important locations/junctions such as Library, Departments etc.

Agenda: 5 Room Allocation in Newly constructed building.

Resolution: In tandem with recommendation of NAAC peer team the University started the process of allocating space for the classroom and laboratories for social sciences in the newly constructed building.

Agenda: 6 Discussions on Academic and Administrative Audit (AAA).

Resolution: As suggested in the 26th meeting of IQAC to conduct AAA, it was decided to signify AAA in this semester itself.

Agenda: 7 Planning of Induction Programme for Ph.D. scholars.

Resolution: It was decided to conduct a one day workshop to sensitize the students about overall research methodology as per new guidelines of UGC.

Agenda: 8 Any other agenda with the permission of chair.

Resolution: In order to improve the quality of mentoring process, IQAC suggested the HODs' of all departments to direct the faculties to maintain proper record of class attendance, class performance and academic progress of each student, for proper mentoring.


Co-ordinator 15/11/19


Chairman

Distribution:-

1. All the members of the Committee.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008


Email: iqac@lnmu.ac.in

Ref: IQAC - 175A/18

Date: 06 / 12 / 2018

Action Taken Report of IQAC Meeting dated 05-06-2018

| Agenda | Resolution | Action Taken |
|--|--|--|
| Agenda 1: Confirmation of the proceedings of previous meeting dated 11.05.2018. | The resolutions taken in the previous meeting dated 11.05.2018 was read out by the IQAC Co-ordinator & it was approved by the members. | Unanimously approved |
| Agenda 2: Approval of the AQAR (2016-17). | The member Co-ordinator put up the AQAR prepared for academic year (2016-17) to the members. The members suggested few modifications and after modification it was unanimously approved by the IQAC. It was decided that the soft copy as word file (.doc/.docx) AQAR (2016-17) will be sent to the NAAC office through email on capuaqar@gmail.com | Necessary action and modification done |
| Agenda3: Proposal to make a tab of NAAC in the University website as per new guidelines of the NAAC. | The members unanimously accepted the proposal for making a tab on the University website as it is mandatory according to new guidelines of NAAC. | Accepted and approved |
| Agenda 4: Proposal to make a space in the University website in the form of tabloid to incorporate the events held in different Departments of the University. | The Member Co-ordinator informed the members that many academic activities, cultural and extracurricular activities, extension activities are being organized by various departments of the University but these activities are out of reach of the stakeholders such as students, guardians and alumni. Therefore there is a need of space for tabloid with the nomenclature. "University's Events" on the website for access to all. The proposal was gladly accepted by the members. | Unanimously approved |
| Agenda 5: To organize a workshop on CBCS for teachers engaging classes in post-graduate level in University Departments and Constituent Colleges. | The Co-ordinator informed the members that CBCS (Choice Based Credit System) will be implemented in post-graduate level in the upcoming academic session i.e., 2018-20. For this a workshop on CBCS will be helpful to teachers and students of post-graduate level. Thus the proposal to organize a workshop for teachers engaging classes in Post-Graduate level in University Departments and Constituent Colleges was unanimously accepted by the members. It was resolved that the proposed workshop will be organized in the first week of July, 2018 post-summer vacation. | Accepted and executed |
| AOB Agenda - 1: Any other matter with the kind permission of the chair. | The Hon'ble Vice-Chancellor proposed that like National Institutional Ranking Framework (NIRF), the L. N. Mithila University is thinking for a University level Institutional Ranking Framework. It will be a System Generated Framework for Constituent & Affiliated colleges and inspection based on framework for B.Ed. College. It was accepted unanimously and resolved that the IQAC will do this. | Unanimously approved and future plan have been crafted |


(Ratan Kumar Choudhary)
Coordinator, IQAC



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

Action taken report of IQAC meeting dated 22.12.2018.

| Agenda | Resolution | Action Taken |
|--|---|---|
| Agenda- 1 Confirmation of the proposal of the last meeting | The members unanimously approved the resolutions taken in the last meeting. | Complied |
| Agenda- 2 Proposal to conduct two- day workshop on revised assessment and accreditation framework of NAAC for constituent and affiliated colleges of the University | The members unanimously agreed to the proposal and decided to organize the above workshop in January 2019. For this purpose, a committee was constituted and directed to take necessary steps to organize the above-mentioned seminar under the supervision of Hon'ble Vice-Chancellor. | A Committee constituted and directed to take necessary steps |
| Agenda- 3 Proposal of the regular organization of seminars in University PG Departments to enrich the academic and research activities | All PG heads were directed to organize regular seminars/workshops on Contemporary issues as per their convenience. | A letter was prepared for all PG heads for this purpose |
| Agenda- 4 Suggestion to request Delhi NAAC office may be requested to sponsor to organize a workshop on NAAC awareness programme in the University in coming months | The committee authorized the NAAC coordinator to prepare a proposal to get sponsorship for workshop on NAAC awareness programme. | NAAC coordinator was authorized |
| Agenda- 5 Take initiatives to conduct Academic and Administrative Audit (AAA) | As per new mandate of NAAC, Academic and Administrative Audit was decided to be conducted based on new NAAC methodology in the month of May-June-2019. | Academic and Administrative Audit (AAA) was done |
| Agenda- 6 Discuss the Improvement of facilities in central library | Prof. In-charge of the Central Library was requested to speed up the all pending works related to upliftment of facilities in Library. | Library In-charge was directed to complete all pending work |
| Agenda- 7 Take steps for Gender Sensitization in the University campus | Members were suggested to undertake Gender Sensitization Programmes on a regular basis. | Effective safety measures were taken to ensure the safety of female students in campus |
| Agenda- 8 Appointment of New IQAC Coordinator | The Hon'ble Vice Chancellor, proposed to appoint Dr. B. B. L. Das, Professor, Department of Commerce and business Administration, LNMU as new coordinator in place of previous incumbent. | Prof. B.B.L. Das appointed as a new IQAC coordinator |
| Agenda- 9 Any other agenda with the permission of chairman | The University was given the opportunity to hold a very important cultural event "Eastern Zone Inter- University Youth Festival" referred as 'PURVOTSAV' for the youth of Eastern Region of India. | PURVOTSAV was successfully organized |


Co-ordinator



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Annexure- B

Action taken report of IQAC meeting dated 19.03.2019.

| Agenda | Resolution | Action Taken |
|--|--|--|
| Agenda- 1 Confirmation of the proposal of the last meeting | The members unanimously approved the resolutions taken in the last meeting. | Complied |
| Agenda- 2 Review of NAAC sponsored assessment awareness programme (NAP) | The proposal to get sponsorship for workshop on NAAC awareness programme received due attention from the NAAC and consequently university organized one day <i>NAAC assessment awareness programme (NAP)</i> on 16 th March, 2019. This workshop witnessed attendance of Principals of constituent/affiliated colleges from LNMU in addition to Principals from constituent/affiliated colleges of B. N. Mandal University, Madhepura | NAP Organized on 16.03.2019 |
| Agenda- 3 To discuss the modalities of conducting NAAC awareness and training programme at Raj Bhawan Patna to be held on 4-5 th April, 2019 | The members unanimously accepted the proposal and decided to organize the above workshop. For this purpose, a committee was constituted and directed to take necessary steps to organize the above-mentioned workshop successfully under the supervision of Hon'ble Vice-chancellor and Pro-Vice-Chancellor. | A committee was constituted and directed to take necessary steps to organize the above-mentioned workshop successfully under the supervision of Hon'ble Vice-chancellor and Pro-Vice-Chancellor. |
| Agenda- 4 Feedback on mentoring experience | Letters to be sent to all teachers seeking feedback on their mentoring experiences of the previous year. | Letters were sent to all teachers seeking feedback on their mentoring experiences |


Co-ordinator 13/3/19



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Annexure- C

Action taken report of IQAC meeting dated 30.03.2019.

| Agenda | Resolution | Action Taken |
|---|---|--|
| Agenda- 1 Confirmation of the proposal of the last meeting | Approved the minutes of the meeting of IQAC. | Complied |
| Agenda- 2 To Review the progress of the preparation of NAAC awareness and training programme to be held on 4-5 th April, 2019 at Raj Bhawan Patna | Committee of Coordinators appointed for the purpose of conducting workshop at Raj Bhawan met together to look into the preparation of this programme. 28 persons including officers and staffs, were assigned different responsibilities for successful conduct of workshop | Complied |
| Agenda- 3 Discussion about availing the outreach programme of ISRO | Plannings were done to materialise the 44 th ISRO Outreach Programme on Remote Sensing in the University Department of Geography and Dr. Manu Raj Sharma was assigned this responsibility. | The ISRO Outreach programme materialized on 22.04.2019 |


Co-ordinator

LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Annexure- D

Action taken report of IQAC meeting dated 02.04.2019.

| Agenda | Resolution | Action Taken |
|---|---|---------------|
| Agenda- 1 Confirmation of the proposal of the last meeting | Approved the minutes of the meeting of IQAC. | Complied |
| Agenda- 2 To Review the progress of the preparation of NAAC awareness and training programme to be held on 4-5 th April, 2019 at Raj Bhawan Patna | Committee of Coordinators appointed for the purpose of conducting workshop at Raj Bhawan met together to look into the preparation of this programme. 28 persons including officers and staffs, were assigned different responsibilities for successful conduct of workshop | Complied |
| Agenda- 3 Discussion to make available the original degree to the students online | Planning were made for the development of a website for the purpose of making online degrees available to the pass out students. The University IT Cell was entrusted with this responsibility | Under process |


Co-ordinator



LALIT NARAYAN MITHILA UNIVERSITY
Kameshwaranagar, Darbhanga-846004

(IQAC)

Action taken report of IQAC meeting dated 08.04.2019.

Annexure- D

| Agenda | Resolution | Action Taken |
|--|--|-------------------------|
| Agenda- 1 Confirmation of the proposal of the last meeting | The resolutions of the last meeting were unanimously approved. | Complied |
| Agenda- 2 Appreciation of the NAAC Awareness Programme held at Raj Bhawan Patna | The chairman Hon'ble Vice Chancellor complemented all the members who worked for making the programme a grand success. The programme was one of its kind in LNMU. It steered all other Universities in Bihar and helped them in understanding the importance of the process of NAAC evaluation on revised framework. It witnessed participation of all the 12 Universities of Bihar and 260 colleges | Complied |
| Agenda- 3 Regularization of sessions of UG and PG Courses | The issue of regularization of session of PG Courses in the University was raised and the examination department was asked to work in this regard. | Session was regularized |


Co-ordinator 15/19

LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga-846004

(IQAC)

Annexure- E

Action taken report of IQAC meeting dated 16.05.2019.

| Agenda | Resolution | Action Taken |
|--|---|----------------------------------|
| Agenda- 1 Confirmation of the proposal of the last meeting | The minutes of the last meeting was approved. | Complied |
| Agenda- 2 Discussion on adoption of MOOCS in CBCS programme | Members discussed the possibilities of adopting courses of MOOCS and shared their experiences in this matter. | Under process |
| Agenda- 3 Establishment of Incubation Centre in University Campus | The coordinator informed the committee about sanction of a proposal of Rs. 762.00 Lacs sponsored by Industry Department, Govt. of Bihar to set-up INCUBATION centre in this University. | Under process |
| Agenda- 4 Facilities for DIVYANGJAN. | In order to make the University campus accessible for DIVYANGJAN it has been proposed to construct ramp facilities at important locations/junctions such as Library, Departments etc. | Some facilities were constructed |
| Agenda- 5 Room Allocation in Newly constructed building. | In tandem with recommendation of NAAC peer team the University started the process of allocating space for the classroom and laboratories for social sciences in the newly constructed building | Under process |
| Agenda- 6 Discussions on Academic and Administrative Audit (AAA) | As suggested in the 26 th meeting of IQAC to conduct AAA, it was decided to signify AAA in this semester itself. | Under process |
| Agenda- 7 Planning of Induction Programme for Ph.D. scholars | It was decided to conduct a one day workshop to sensitize the students about overall research methodology as per new guidelines of UGC. | Under process |
| Agenda- 8 Any other agenda with the permission of chair. | In order to improve the quality of mentoring process, IQAC suggested the HODs' of all departments to direct the faculties to maintain proper record of class attendance, class performance and academic progress of each student, for proper mentoring. | Under process |

S. S. S.
Co-ordinator 16/12/2019

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga

**Minutes of IQAC Meetings
&
Action Taken Report**

Academic Year – 2017-18



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: *IQAC - 01-10/18*

Date: 13 / 01 / 2018

Minutes of IQAC Meeting

A meeting of IQAC was held on 13.01.2018 at 02.30 PM in the official chamber of Vice-Chancellor under the chairmanship of Professor Surendra Kumar Singh, Hon'ble Vice-Chancellor.

Following members were present in the meeting:

1. Prof. Surendra Kumar Singh, Vice Chancellor
2. Dr. Jai Gopal, Pro Vice Chancellor
3. Dr. B. B. L. Das, HoD, University Dept. of Commerce
4. Dr. M. Nehal, Director, WIT, Darbhanga
5. Dr. Chandrabhanu Pd. Singh, HoD, University Dept. of Hindi
6. Dr. (Mrs.) Arunima Sinha, HoD, University Dept. of English
7. Dr. Arvind Kumar Jha, Principal, C. M. Sc. College, Darbhanga
8. Dr. Ratan Kumar Choudhary, University Dept. of Chemistry
9. Dr. Divakar Jha, University Dept. of Commerce
10. Dr. Ram Bharat Thakur, University Dept. of Economics

At the outset, the Vice Chancellor-cum-chairman Prof. Surendra Kumar Singh welcomed the members. After that agenda were presented by the Coordinator, IQAC with the permission of the chair.

Agenda for Consideration:

Agenda – 1 : Approval of the resolution taken in the previous meeting dated 12.04.2017.

Resolution : The members unanimously approved the resolutions taken in the meeting dated 12.04.2017.

Agenda – 2 : For consideration and approval of the AQAR 'prepared for the year 2016-17'.

Resolution : The prepared copy of AQAR was distributed among the members. The members after minute observations suggested that some important information were missing in the AQAR. It was resolved and decided that the member co-ordinator will look into the matter and a modified AQAR (2016-17) be present in the next meeting.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref:

Date: ___/___/___

AOB 1

: The member co-ordinator informed the house that he is going to be superannuated on 31st January, 2018 and requested the Hon'ble Vice-Chancellor-cum-Chairman to appoint a new member co-ordinator.

Resolution

: The Committee appreciated with applaud the services rendered by Prof. R. B. Thakur during his short tenure.
The Hon'ble Vice-Chancellor sought opinion from the members to suggest a name for the member co-ordinator of L.N.M.U. IQAC.
The members suggested the name of Dr. Ratan Kumar Choudhary, Professor, University Deptt. of Chemistry, L. N. Mithila University, Darbhanga for IQAC member co-ordinator of LNMU, which was unanimously approved.

AOB 2

: Regarding re-constitution of IQAC.

Resolution

: It was also discussed about the composition of IQAC and resolved that it should be reconstitution as per the UGC and reconstituted guidelines. For this Development Officer Dr. K. K. Sahu was authorized to place the proposal to the Hon'ble Vice-Chancellor.


AOB 3

: Regarding set-up of separate office for IQAC.

Resolution

: It was also decided to set-up a separate office for IQAC in the university administrative building located in the campus. For this, it was decided to appoint an office-assistant cum computer operator and a 4th grade employee. Development Officer and Prof. Ratan Kumar Choudhary were authorized to look into the matter and make and submit a proposal before the Hon'ble Vice-Chancellor for necessary direction.

The meeting was adjourned with the vote of thanks presented by the member co-ordinator.


(Ram Bharat Thakur)
Coordinator, IQAC

Distribution:-

1. All members of the Committee.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC - 55A/18

Date: 11/05/2018

Minutes of IQAC Meeting

A meeting of IQAC was held on 11.05.2018 at 02.30 PM in the Meeting Hall of Administrative building under the chairmanship of Professor Surendra Kumar Singh, Hon'ble Vice-Chancellor.

Following members were present in the meeting:

1. Prof. Surendra Kumar Singh, Vice-Chancellor
2. Dr. Jai Gopal, Pro Vice-Chancellor
3. Dr. Bhola Chourasia, Dean Students' Welfare
4. Dr. Ajay Nath Jha, Proctor
5. Dr. M. K. Ansari, Registrar
6. Dr. Muneshwar Yadav, C.C.D.C.
7. Dr. Sardar Arbind Singh, Director, D.D.E.
8. Dr. D. N. Mishra, HoD, University Dept. of Zoology
9. Dr. L. K. Singh 'Kabya', HoD, University Dept. of Music & Dramatics
10. Dr. Dhruv Kumar, Associate Professor, PG Dept. of Psychology
11. Dr. Binod Kumar Choudhary, HoD, University Dept. of Sociology
12. Dr. Arvind Kumar Jha, Principal, C. M. Science College, Darbhanga
13. Sri Pawan Sureka, President, Divisional Chamber of Commerce & Industries
14. Sri Mukesh Kumar Jha, Chairman/State Secretary, Dr. Prabhat Das Foundation, Darbhanga
15. Sri Suraj Kumar, President, Students' Union, L. N. Mithila University
16. Dr. L. P. Singh, Retd. Head, University Dept. of Commerce & M.B.A.
17. Dr. K. K. Sahu, Development Officer
18. Dr. Ratan Kumar Choudhary, Professor, University Dept. of Chemistry

At the outset, the IQAC co-ordinator Prof. Ratan Kumar Choudhary introduced the members. After welcoming the members, he expressed his hope that the IQAC will achieve the goal with their able suggestions and cooperation.

Agenda for Consideration:

Agenda – 1 : Confirmation of the resolution taken in previous meeting dated 13.01.2018.

Resolution : The resolution taken in the previous meeting dated 13.01.2018 was read out by the IQAC Co-ordinator and also apprised the members by the action taken. The members unanimously confirmed it.

Agenda – 2 : Approval of the modified AQAR for the year 2016-17.

Resolution : The member co-ordinator informed the house that the information given by some of the PG Departments are not uniform and lacks proper information. It was suggested that for this a meeting with HoD/Directors and some officers is necessary.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref:

Date: ___/___/___

Agenda – 3 : Preparation of AQAR for the year 2017-18.

Resolution : It was resolved that a meeting of all concerned will be organized on 12.05.2018 at 02.00 PM in the Meeting Hall of the University. The matter related to AQAR of 2016-17 & 2017-18 will be discussed in the meeting.

Agenda – 4 : To consider the proposal of voluntary re-assessment of L. N. Mithila University for improvement in accredited status.

Resolution : The Co-ordinator of the IQAC informed the house that the validity of grade 'B' (2.46 CGPA) obtained by L. N. Mithila University in the 2nd Cycle of NAAC Accreditation is valid from June 2015 to June 2020. But by this grade point the university will not be able to get financial grants from the funding agencies such as UGC, RUSA, etc.
The Co-ordinator also informed that there is provision in NAAC guidelines for the improvement in grade point by voluntary reassessment. The institutions can approach for reassessment after one year and before three years of NAAC Accreditation. The L. N. Mithila University has eligibility for reassessment. The members unanimously accepted the proposal of reassessment.

Agenda – 5 : To constitute a core committee for the preparation of AQAR/SSR etc. for re-assessment.

Resolution : It was resolved that there is need of two committees for preparation of AQAR & SSR separately for assessment.
(a) A committee be constituted to examine the Report and Recommendations made by the Peer Team in 2nd Cycle NAAC Accreditation in 2015. The committee will submit valuable suggestions with regard to reassessment of NAAC Accreditation of L. N. Mithila University.
(b) The IQAC Co-ordinator and Development Officer were authorized to constitute the committee. It was also suggested that second committee will be constituted for the preparation of SSR. Prof. S. Arbind Singh suggested that seven members be assigned for the preparation of seven criteria which was unanimously approved. For this, the IQAC Co-ordinator and Development Officer were authorized.

Agenda – 6 : To consider the proposal to organize a workshop on “New Framework for Assessment process”.

Resolution : It was discussed in the meeting that the NAAC in July 2017 adopted Revised Assessment Framework (RAF) for the Accreditation. For this, it was proposed that a workshop on RAF at local level will be organized and approach for a Resource Person from NAAC office will be made. After getting the acceptance workshop will be organized, For which C.C.D.C. was authorized to expedite the process.



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The meeting was adjourned with the vote of thanks presented by the Registrar Prof. M. K.

Ansari.

(Ratan Kumar Choudhary)

Coordinator, IQAC

Distribution:-

1. All members of the Committee.



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Ref: IQAC-113/18

Date: 19 / 05 / 2018

Minutes of IQAC Meeting

A meeting of IQAC with all the Heads of University Department, Directors of Self-financed Institutions, Coordinator of NSS, Professor in-charge, Central Library and Medical Officer of LNMU was held on 12.05.2018 at 11.30 AM in the Meeting Hall under the chairmanship of the Hon'ble Vice-chancellor, Prof. Surendra Kumar Singh.

Following members were present in the meeting:

1. Prof. Surendra Kumar Singh, Hon'ble Vice-Chancellor
2. Head, University Dept. of Commerce/Director, MBA
3. Head, University Dept. of Philosophy
4. Head, University Dept. of Sanskrit
5. Head, University Dept. of Geography
6. Head, University Dept. of History
7. Head, University Dept. of Sociology
8. Head, University Dept. of Chemistry
9. Head, University Dept. of Economics
10. Head, University Dept. of Political Science
11. Head, University Dept. of Psychology
12. Head, University Dept. of Maithili
13. Head, University Dept. of Urdu
14. Head, University Dept. of English
15. Head, University Dept. of Hindi
16. Head, University Dept. of Music & Dramatics
17. Head, University Dept. of Mathematics
18. Head, University Dept. of Physics
19. Head, University Dept. of Zoology
20. Head, University Dept. of Botany
21. Head, University Dept. of AIH & C
22. Director, IGG
23. Director, DDE
24. Director, ILIS
25. NSS Co-ordinator
26. Medical Officer, Health Centre
27. Prof.-in-charge, Library
28. Sports Officer
29. Dr. K. K. Sahu
30. Dr. Ratan Kumar Choudhary

At the outset, the IQAC co-ordinator welcomed the Hon'ble Vice-Chancellor, HoDs and Officers present in the meeting. The necessity of the meeting was elaborated by the IQAC Co-ordinator.

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Ref:

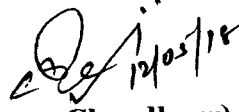
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Agenda of Consideration:

Agenda – 1 : To review the short comings found in AQAR of 2016-17 and preparation of AQAR of year 2016-17 and 2017-18.

Resolution : It was resolved that the format of AQAR sent to the departments by the IQAC will must be dully filled in and revert and to the IQAC office latest by 20.05.2018. The Hon'ble Vice-Chancellor-cum-chairman of the IQAC expressed his displeasure said that plenty of seminars and activities are being organized by the departments, but we are not properly documenting the exents. Following this, The IQAC Co-ordinator explain with example the tact of documentation to the members. It was also resolved that the database of all the teachers and non-teaching staffs of PG departments should reach the D.O. office within two days.

The meeting was adjourned with the vote of thanks presented by the Development Officer.


(Ratan Kumar Choudhary)
Coordinator, IQAC

Distribution:-

1. All members of the Committee.



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Ref: IQAC - 55A/18

Date: 11 / 05 / 2018

Action Taken Report of IQAC Meeting dated 13-01-2018

| Agenda | Resolution | Action Taken |
|---|---|---|
| Agenda 1: Approval of the resolution taken in the previous meeting dated 12.04.2017. | The members unanimously approved the resolutions taken in the meeting dated 12.04.2017. | Approved |
| Agenda 2: For consideration and approval of the AQAR 'prepared for the year 2016-17'. | The prepared copy of AQAR was distributed among the members. The members after minute observations suggested that some important information were missing in the AQAR. It was resolved and decided that the member co-ordinator will look into the matter and a modified AQAR (2016-17) be present in the next meeting. | Modifications made as per the advise of the members |
| AOB Agenda 1: The member co-ordinator informed the house that he is going to be superannuated on 31st January, 2018 and requested the Hon'ble Vice-Chancellor-cum-Chairman to appoint a new member co-ordinator. | The Committee appreciated with applaud the services rendered by Prof. R. B. Thakur during his short tenure. The Hon'ble Vice-Chancellor sought opinion from the members to suggest a name for the member co-ordinator of L.N.M.U. IQAC. The members suggested the name of Dr. Ratan Kumar Choudhary, Professor, University Deptt. of Chemistry, L. N. Mithila University, Darbhanga for IQAC member co-ordinator of LNMU, which was unanimously approved. | Unanimously approved |
| AOB Agenda 2: Regarding re-constitution of IQAC. | It was also discussed about the composition of IQAC and resolved that it should be reconstitution as per the UGC and reconstituted guidelines. For this Development Officer Dr. K. K. Sahu was authorized to place the proposal to the Hon'ble Vice-Chancellor. | Unanimously approved |
| AOB Agenda 3: Regarding set-up of separate office for IQAC. | It was also decided to set-up a separate office for IQAC in the university administrative building located in the campus. For this, it was decided to appoint an office-assistant cum computer operator and a 4 th grade employee. Development Officer and Prof. Ratan Kumar Choudhary were authorized to look into the matter and make and submit a proposal before the Hon'ble Vice-Chancellor for necessary direction. | Approved and executed |


(Ratan Kumar Choudhary)
Coordinator, IQAC



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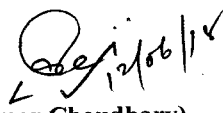
Email: iqac@lnmu.ac.in

Ref: IQAC-146A/18

Date: 12/06/2018

Action Taken Report of IQAC Meeting dated 11-05-2018

| Agenda | Resolution | Action Taken |
|---|--|---|
| Agenda 1: Confirmation of the resolution taken in previous meeting dated 13.01.2018. | The resolution taken in the previous meeting dated 13.01.2018 was read out by the IQAC Co-ordinator and also apprised the members by the action taken. The members unanimously confirmed it. | Unanimously approved |
| Agenda 2: Approval of the modified AQAR for the year 2016-17. | The member co-ordinator informed the house that the information given by some of the PG Departments are not uniform and lacks proper information. It was suggested that for this a meeting with HoD/Directors and some officers is necessary. | Meeting conducted on 12.05.2018 |
| Agenda3: Preparation of AQAR for the year 2017-18. | It was resolved that a meeting of all concerned will be organized on 12.05.2018 at 02.00 PM in the Meeting Hall of the University. The matter related to AQAR of 2016-17 & 2017-18 will be discussed in the meeting. | Executed |
| Agenda 4: To consider the proposal of voluntary re-assessment of L. N. Mithila University for improvement in accredited status. | The Co-ordinator of the IQAC informed the house that the validity of grade 'B' (2.46 CGPA) obtained by L. N. Mithila University in the 2 nd Cycle of NAAC Accreditation is valid from June 2015 to June 2020. But by this grade point the university will not be able to get financial grants from the funding agencies such as UGC, RUSA, etc. The Co-ordinator also informed that there is provision in NAAC guidelines for the improvement in grade point by voluntary reassessment. The institutions can approach for reassessment after one year and before three years of NAAC Accreditation. The L. N. Mithila University has eligibility for reassessment. The members unanimously accepted the proposal of reassessment. | Unanimously decided to take this proposal forward |
| Agenda 5: To constitute a core committee for the preparation of AQAR/SSR etc. for re-assessment. | It was resolved that there is need of two committees for preparation of AQAR & SSR separately for assessment. (a) A committee be constituted to examine the Report and Recommendations made by the Peer Team in 2 nd Cycle NAAC Accreditation in 2015. The committee will submit valuable suggestions with regard to reassessment of NAAC Accreditation of L. N. Mithila University. (b) The IQAC Co-ordinator and Development Officer were authorized to constitute the committee. It was also suggested that second committee will be constituted for the preparation of SSR. Prof. S. Arbind Singh suggested that seven members be assigned for the preparation of seven criteria which was unanimously approved. For this, the IQAC Co-ordinator and Development Officer were authorized. | Necessary action have been initiated |
| Agenda 6: To consider the proposal to organize a workshop on "New Framework for Assessment process". | It was discussed in the meeting that the NAAC in July 2017 adopted Revised Assessment Framework (RAF) for the Accreditation. For this, it was proposed that a workshop on RAF at local level will be organized and approach for a Resource Person from NAAC office will be made. After getting the acceptance workshop will be organized, For which C.C.D.C. was authorized to expedite the process. | Workshop was organised |


(Ratan Kumar Choudhary)
Coordinator, IQAC



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Email: iqac@lnmu.ac.in

Ref: IQAC-146A/18

Date: 12/06/2018

Action Taken Report of IQAC Meeting dated 12-05-2018

| Agenda | Resolution | Action Taken |
|---|---|--|
| Agenda 1: To review the short comings found in AQAR of 2016-17 and preparation of AQAR of year 2016-17 and 2017-18. | <p>It was resolved that the format of AQAR sent to the departments by the IQAC will must be duly filled in and revert and to the IQAC office latest by 20.05.2018.</p> <p>The Hon'ble Vice-Chancellor-cum-chairman of the IQAC expressed his displeasure said that plenty of seminars and activities are being organized by the departments, but we are not properly documenting the exents. Following this, The IQAC Co-ordinator explain with example the tact of documentation to the members.</p> <p>It was also resolved that the database of all the teachers and non-teaching staffs of PG departments should reach the D.O. office within two days.</p> | Resolved to convene a special purpose seminar on documentation Management for all stakeholders |


(Ratan Kumar Choudhary)
Coordinator, IQAC